Corporate Cash Management User Manual
Oracle Banking Digital Experience
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Corporate Cash Management User Manual

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1. Preface

1.1 Purpose

Welcome to the User Guide for Oracle Banking Digital Experience. This guide explains the operations that the user will follow while using the application.

1.2 Audience

This manual is intended for Customers and Partners who setup and use Oracle Banking Digital Experience.

1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

Access to Oracle Support

Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit, http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

1.4 Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at Critical Patches, Security Alerts and Bulletins. All critical patches should be applied in a timely manner to ensure effective security, as strongly recommended by Oracle Software Security Assurance.

1.5 Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

1.6 Conventions

The following text conventions are used in this document:

Convention	Meaning

boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
Italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
`monospace`	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

1.7 <u>Screenshot Disclaimer</u>

The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.

1.8 <u>Acronyms and Abbreviations</u>

The list of the acronyms and abbreviations that you are likely to find in the manual are as follows:

Abbreviation	Description
OBDX	Oracle Banking Digital Experience

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2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
✔	Pre integrated Host interface available.
✘	Pre integrated Host interface not available.

SR No	Transaction / Function Name	Oracle Banking Cash Management 14.7.3.0.0
1	**Cash Flow Forecasting**	
	Cash flow Forecasting	✔
	Cash flow Summary	✔
2	**Expected Cash Flow**	
	Create Expected Cash Flow	✔
	View/Edit Expected Cash Flow	✔
3	**Collections**	
	Create Cash Deposits	✔
	View Cash Deposits	✔
	Create Cheque Deposits	✔
	View Cheque Deposits	✔
	Create Cash Withdrawal	✔
	View Cash Withdrawal	✔
	View Pickup/Delivery Points	✔
4	**Netting**	
	Accept / Reject Netting	✔
	View / Edit Netting Structure	✔
	Netting Inquiry	✔
	Pay Out Netting	✔

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3. Introduction

As the word suggests, Cash Management refers to the optimum utilization of cash to ensure the right amount of liquidity and maximum profitability for an organization.

Money is the lifeline for any business and therefore every organization aims to ensure that there is adequate cash to meet the obligations while making sure that there are no idle funds. Cash management functions help businesses in achieving this goal.

On a broad level, Cash management functions include Collections, Receivable/Payable Management, Reconciliation of payments, and Cash Flow Forecasting.

Note: The Cash Management module is currently only supported on **Desktops** and **Landscape** mode of **Tablet** devices.

Functions of Cash Management:

- **Cash Flow Forecasting**

    Cash flow forecast helps corporates in estimating the amount of money that will move in and move out of the business during a specific period like for a month, date, or for a particular week. Based on the forecast, businesses can plan their future investments and ensure that they have enough liquidity to meet their future payables. For more information, refer the Cash Flow Forecasting section below.

- **Collections**

    It is a process of managing collection of physical instruments like cash and cheques. It not only saves the corporate's time and resources but also provides them a clear and detailed view of their collection status across locations

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4. Overview

The Cash Management Overview screen provides a quick view of the corporate's cashflow transactions expected in the near future so that the corporates can prepare business activities basis the inflows and outflows. The collection widgets also give a quick view of cash or cheques deposited or withdrawn into/from the accounts. This enables corporates to plan cash positions easily, in advance.

How to reach here:

Dashboard > Toggle menu > Cash Management > Overview

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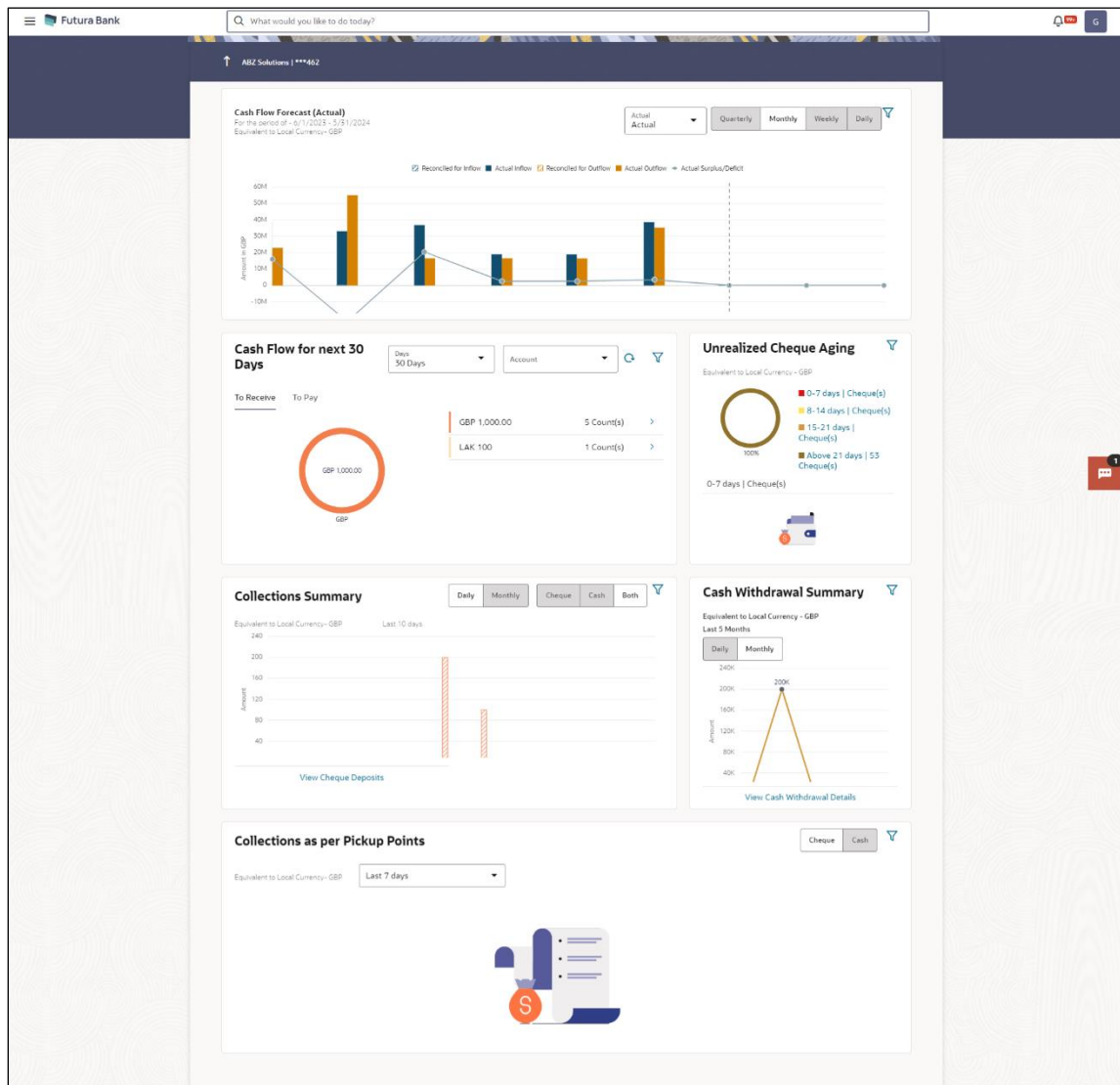
Overview (on mobile device)

The Overview screen can also be viewed on a mobile device.

Icons

Following icons are present on the dashboard:

- : Click this icon to go to the dashboard.

- : Click this icon to go to the **Mailbox** screen.

- : Click this icon to search the transactions.

- : Click this icon to view the welcome note with last login details, change entity, logged in user's profile, or log out from the application.

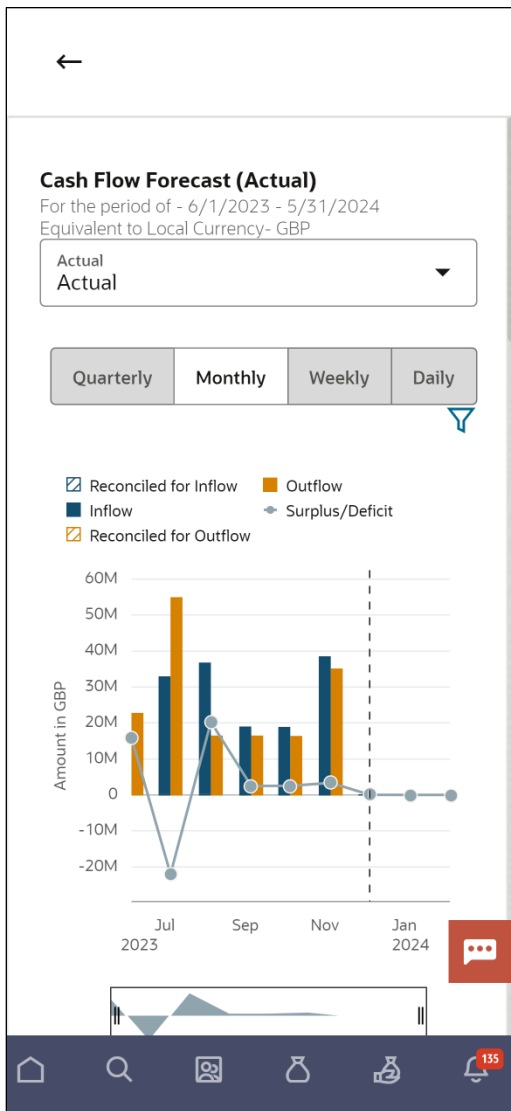- : Click this icon to search and select the party name from the dropdown list. The widget displays the data for the selected party.

  Note:

  1. Only accessible parties are displayed to the user.

  2. On page load, the widget displays the data of the mapped primary party/gcif to the logged-in user.

- : Click the toggle menu to access the transaction.

- : Click this icon to close the toggle menu. This icon appears if the toggle menu is open.

Overview

The **Overview** screen consists of the following widgets:

- Cashflow for next 30 Days
- Collections Summary
- Unrealized Cheque Aging
- Collections as per Pickup Points
- Cash Withdrawal Summary
- Cash Flow Forecast

Note: All the above widgets can also be viewed on a mobile device. The features, links, filters, and data that are available in these widgets on the web browsers on desktop computers, are also available on the mobile device.

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Cashflow for next 30 Days: This widget displays the total cash in local currency that will flow during the next 30 days. You can also select different number of days from the dropdown list at the top of the widget. The options available are: 30 days, 15 days, 7 days, and today. The data can be viewed separately for cash inflows (in the **To Receive** tab) and cash outflows (in the **To Pay** tab). To view this information account-wise, you can select the required account from the dropdown list available at the top of this widget. The Reset icon in the top right corner, enables you to reset the widget data.

A doughnut graph depicts the 'To Receive' or 'To Pay' amounts, currency-wise, for the selected span of days. The amounts are also listed in figures along with the count of transactions for each currency. On clicking the arrow beside a count, an overlay section appears with the itemized categories or cashflow transactions, such as Credit Transfers, Cheques, Cash Deposits, and so on. The overlay section includes the **View Details** link, which when clicked displays the **View Expected Cash Flow** screen. The data displayed in this screen is based on what you select in the widget, with respect to the number of days, 'To Receive' or 'To Pay' options, account number, and currency.

Collections Summary: This widget displays a bar graph representing the amounts received through cheque collection or cash collection, or both. Daily collections for the last 10 days or monthly collections for the last 10 months can be viewed. All amounts are expressed in the local currency of the corporate. The bars representing the cheque collections are color coded to indicate the amounts that are realized and unrealized. The Collections Summary widget also displays the **View Cheque Deposits** and the **View Cash Deposits** links that can be clicked to visit the respective screens, which display detailed records of the summary.

Unrealized Cheque Aging: This widget displays the number of cheques that are presently unrealized, and will be realized in the coming days. These are grouped in terms of number of days, such as, cheques that will be realized in 0 – 7 days, 8 – 14 days, 15 – 21 days, and Above 21 days. A doughnut graph represents the percentage of cheques that will be realized in each of these time frames. Click on each specified time frame link to view the cheque number, the cheque amount, and the actual day on which the cheque will be realized. Click the **View Cheque Details** link in this widget to view further cheque details.

Collections as per Pickup Points: This widget displays a line graph indicating the amounts collected from the top 10 pickup points in the last 7 days. This data can also be viewed for the last 5 days, the previous day, or the present day. The graph consists of the pickup point codes on the X axis and the amounts in local currency on the Y axis. Data can be viewed with respect to cheque (default) or cash collections, using the switch on the top right corner of the widget. On selecting the 'Cheque' option, the **View Cheque Deposits** link appears at the bottom of the widget, which when clicked, displays the corresponding screen. Similarly, on selecting the 'Cash' option, the **View Cash Deposits** link appears. You can also view the collections for specific pickup locations, by clicking the filter icon and selecting the required locations.

Cash Withdrawal Summary: This widget displays a line graph depicting the daily cash withdrawals for the past 5 days, in local currency. You can also view the withdrawals for the past 5 months. The **View Cash Withdrawal** link is present at the bottom of the widget, which when clicked displays the **View Cash Withdrawal** screen. The data displayed in this screen will correspond to the past 5 days or past 5 months (in local currency) as per the selection in the widget.

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Cash Flow Forecast: This widget displays the cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the expected inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can use the respective buttons to get daily, weekly, or quarterly views as well. You can zoom in, zoom out and scroll in this widget to go to a particular date/week/month/quarter range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

5.1 <u>Cash Flow Forecasting</u>

Cash flow forecasting is a projection of an organization's financial position based on records entered in the system for payments and receivables. While planning investments, the Corporate also needs to forecast future contingencies and ensure profitability. To enable this, the Corporate must use efficient cash flow forecasting and management tools. The Cash Flow Forecasting application facilitates financial liquidity within an organization and ensures that the business has the necessary cash to meet its future obligations, by efficiently managing cash inflows and outflows.

The **Cash Flow Forecasting** screen gives the Actual forecast as well as the Predicted forecast of the corporate's inflows and outflows. In the Predicted forecast, the system predicts the possible payment day of the cash flows on the basis of the patterns of its history. The system also projects a graphical representation and gives a detailed summary of the cash flows.

The application also gives an option to view the combined forecasts of Actual and Predicted data in a single screen.

The widgets shown on the Cash Flow Forecasting screen are as follows:

- **Today's Snapshot**

  This widget provides a quick overview of the current day's expected inflows and outflows along with the opening and projected closing balances. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

- **Cash Flow Forecast**

  This widget provides a graphical representation of the cash flow forecast for the Corporate for future and past months. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter. It provides quarterly, monthly, weekly, or daily views of the expected inflows and outflows on a bar graph. A line graph depicts whether there is a surplus or deficit for a given quarter or month or week or day.

- **Cash Flow Summary**

  This widget provides the corporate user a quarterly, monthly, weekly, or daily view of the aggregated summary of cash flows (inflows and outflows) at a cash flow category level. It displays the total sum of inflows or outflows at a category level for a particular quarter or month or week or day, depending on which frequency is selected. The data is displayed in local currency by default on landing. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

  - Cash Flow Details: This is an overlay window which appears on clicking any category link in the Cash Flow Summary widget. It displays detailed cash flow records for the entire period selected by the user. The records are grouped at a Real Account level by default. The user can choose to change the grouping to a Virtual Account level or a Counter-party level. The data is displayed in local currency by default on the landing page. Once the grouped data is expanded, the data is displayed in the currency of the respective record. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.
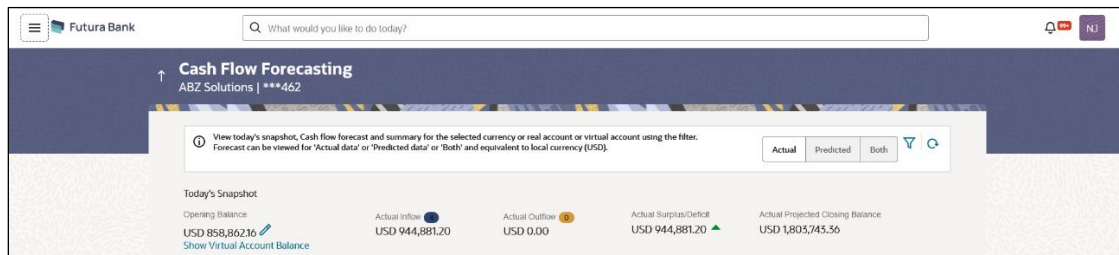
Prerequisites:

- Transaction access is provided to the corporate user

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Cash Flow Forecasting

5.1.1 <u>Cash Flow Forecasting</u>
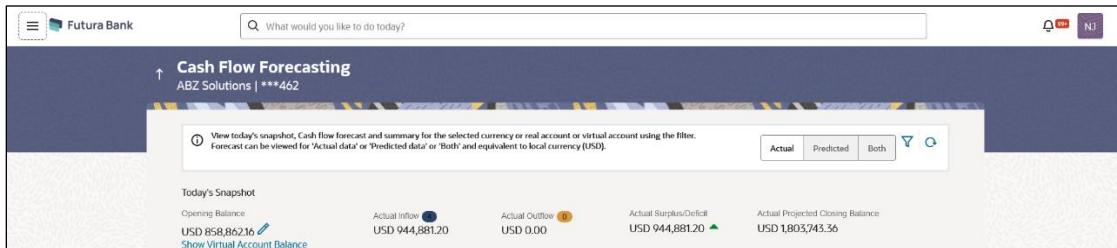

Field Description

Field Name	Description
Cash Flow Forecasting	
Actual / Predicted / Both	Select the required option to view the actual, or predicted, or both types of cashflow forecasting data.

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Field Name	Description
▽	Click this icon to filter the cash flow details in the entire Cash Flow Forecasting page, by one of the following: • **Party Name** – Select the party/gcif from the dropdown list, The widget displays the data for the selected party/gcif. **Note**: Only accessible parties are displayed to the user. Based on the party/gcif selection, the data in widget is displayed. • **Specific Currency** – If you select this option, a list of currencies appears. You can view records of a particular currency by making a selection from this list. All three widgets on the page - **Today's Snapshot**, **Cash Flow Forecasting**, and **Cash Flow Summary**, will display the records of the selected currency. • **Real Account** – If you select this option, a list of either real account numbers or International Bank Account Number (IBAN) is displayed. You can view records of all accounts or of a particular account by making a selection in this list. All three widgets on the page - **Today's Snapshot**, **Cash Flow Forecasting**, and **Cash Flow Summary**, will display the records of the selected account. • **Virtual Account** – If you select this option, a search field to search for the virtual account number, and virtual account name appears. You can search for the virtual account to view the records belonging to the selected virtual account. All three widgets on the page - **Today's Snapshot**, **Cash Flow Forecasting**, and **Cash Flow Summary**, will display the data specific to selected real/virtual account of the selected virtual account. Once you select the required filter options, click **Apply**. To reset the filter options, click **Reset**.
⟳	Click this icon to reset the data.

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Today's Snapshot

This widget provides a quick overview of the current day's expected inflows and out flows that are unreconciled, along with the opening and projected closing balances. Based on the selection, you can view the actual data, predicted data or both. Following are the fields available in this widget:

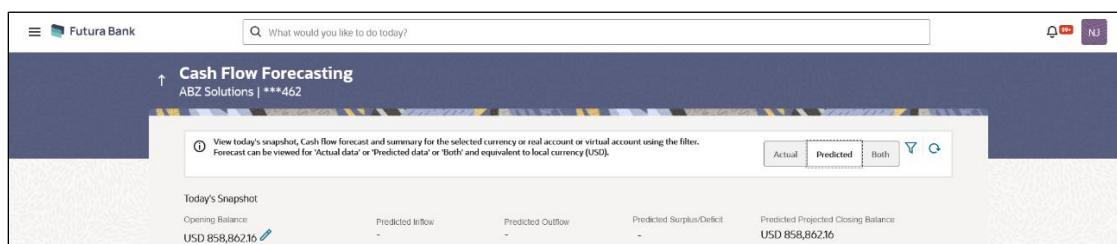**Today's Snapshot with 'Actual' Option Selected**

Field Description

Field Name	Description
If you select the **Actual** forecast option, then the following fields are displayed in the **Today's Snapshot** widget.	
Opening Balance ✏️	Displays the corporate's opening balance as of that particular time in local currency, by default on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.
	Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The **Actual Projected Closing Balance** and the **Actual Surplus/Deficit** fields are automatically calculated and updated after considering the inflows and outflows of the day.
Actual Inflow	Displays the corporate's current day expected unreconciled inflow amount in local currency, by default on the landing page. The total number of inflow cash records is also displayed beside this field.
Actual Outflow	Displays the corporate's current day expected unreconciled outflow amount in local currency, by default on the landing screen. The total number of outflow cash records is also displayed beside this field.
Actual Surplus/Deficit	Displays the corporate's expected surplus or deficit amount for the current day.
	Note: 1) In case of Surplus, system display **"Up Arrow"** in **Green** colour (inflow amount is more than outflow for today) 2) In case of Deficit, system display **"Down Arrow"** in **Red** colour (outflow amount is more than inflow for today)

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Field Name	Description
Actual Projected Closing Balance	Displays the projected closing balance of the corporate for the current day.
	This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.

## Today's Snapshot with 'Predicted' Option Selected

Field Description

Field Name	Description

If you select the **Predicted** forecast option, then the following fields are displayed in the **Today's Snapshot** widget. If any filter has been selected in the top filter, then the data is displayed as per the selected filter.

Opening Balance 🖉	Displays the corporate's opening balance as of that particular time in local currency by default, on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.
	Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The **Predicted Projected Closing Balance** and the **Predicted Surplus/Deficit** fields are automatically calculated and updated after considering the predicted inflows and outflows of the day.
Predicted Inflow	Displays the corporate's predicted current day expected unreconciled inflow amount. The total number of inflow cash records is also displayed beside this field.
Predicted Outflow	Displays the corporate's predicted current day expected unreconciled outflow amount. The total number of outflow cash records is also displayed beside this field.

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Field Name	Description
Predicted Surplus/Deficit	Displays the corporate's predicted expected surplus or deficit amount for the current day.
	Note: 1) In case of Surplus, system display **"Up Arrow"** in **Green** colour (inflow amount is more than outflow for today) 2) In case of Deficit, system display **"Down Arrow"** in **Red** colour (outflow amount is more than inflow for today)
Predicted Projected Closing Balance	Displays the predicted projected closing balance of the corporate for the current day.
	This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.

Today's Snapshot with 'Both' Option Selected
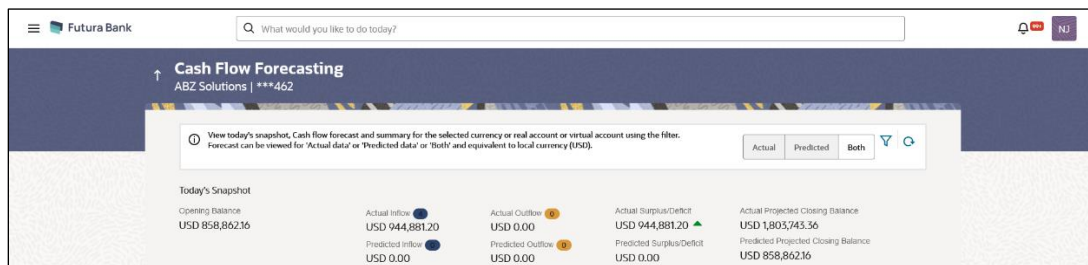
Note: A combination of the above fields (Actual and Predicted) is displayed if the **Both** option is selected. The edit opening balance ( ) option is however not available for this option.

5.1.2 Cash Flow Forecast widget

Field Description

Field Name	Description

Cash Flow Forecast (Actual) widget (Displayed on selection of 'Actual' option)

This widget displays the actual cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the actual inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter ( ) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. Inorder to view a different frequency, either click the Reset ( ) icon, or click the Filter ( ) icon again, and select the desired frequency and time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Quarterly	Click this button to view the actual quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each quarter, are displayed.
Monthly	Click this button to view the actual monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each month are displayed. This is also the default view on the landing page.

Field Name	Description
Weekly	Click this button to view the actual weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the actual daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
▽	Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data. Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. Inorder to view a different frequency, either click the Reset (↻) icon, or click the Filter (▽) icon again, and select the desired frequency and time frame. The selected filter options are applied to the **Cash Flow Forecast** widget as well as the **Cash Flow Summary** widget.
↻	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view actual cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (▽) pop-up window.
Next 3 Months	Click this button to view actual cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (▽) pop-up window.

The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.

Date or Week or Month or Quarter Details	Displays the date, week, month, or quarter for which forecasting is being viewed.
Actual Inflow	Displays the inflow amount for the selected period.

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| Field Name	Description
Reconciled for Inflow	Displays the amount reconciled for inflow, for the selected period.
Actual Outflow	Displays the outflow amount for the selected period.
Reconciled for Outflow	Displays the amount reconciled for outflow, for the selected period.
Actual Surplus/Deficit	Displays the surplus/deficit amount for the selected period (Inflow-Outflow).

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph**.** You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

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Field Name	Description

Cash Flow Forecast (Predicted) widget (Displayed on selection of Predicted option)
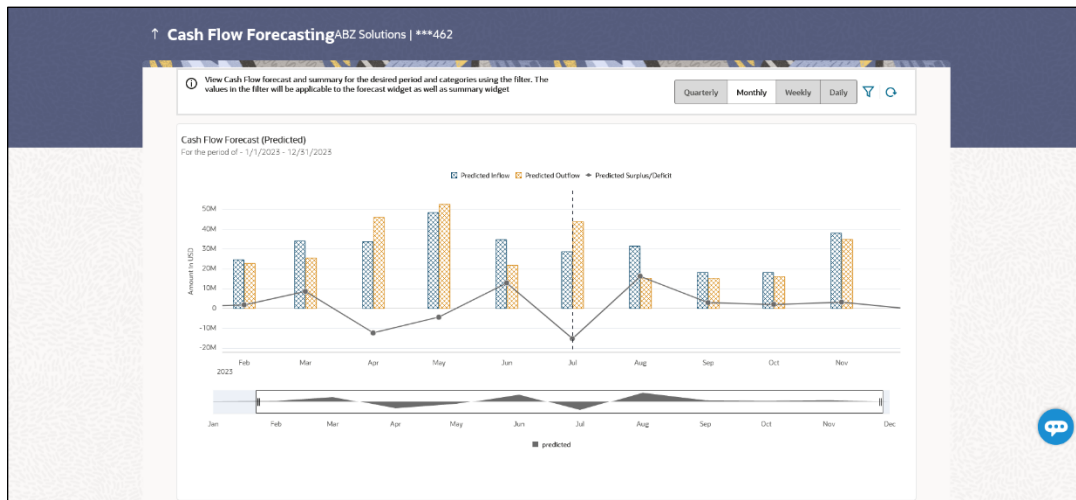
This widget displays the predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Both forecast. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if user has navigated to the Predicted forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the predicted inflows, outflows, and surplus/deficit data is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (▽) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. Inorder to view a different frequency, either click the Reset (↻) icon, or click the Filter (▽) icon again, and select the desired frequency and time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Quarterly	Click this button to view the predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each quarter, are displayed.
Monthly	Click this button to view the predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each month, are displayed.

Field Name	Description
Weekly	Click this button to view the predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
▽	Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data. Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. Inorder to view a different frequency, either click the Reset (↻) icon, or click the Filter (▽) icon again, and select the desired frequency and time frame. The selected filter options are applied to the **Cash Flow Forecast** widget as well as the **Cash Flow Summary** widget.
▽	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (▽) pop-up window.
Next 3 Months	Click this button to view predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (▽) pop-up window.

The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.

Date or Week or Month or Quarter Details	Displays the date, week, month, or quarter for which forecasting is being viewed.

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Field Name	Description
Predicted Inflow	Displays the predicted inflow amount for the selected period.
Predicted Outflow	Displays the predicted outflow amount for the selected period.
Predicted Surplus/Deficit	Displays the predicted surplus/deficit amount for the selected period (Inflow-Outflow).

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph**.** You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

Cash Flow Forecast (Actual-Predicted) widget (Displayed on selection of 'Both' option)

This widget displays both actual and predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Predicted forecast. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if user has navigated to the 'Both' option forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the actual and predicted inflows, outflows, and surplus/deficit is displayed. The actual values of 'reconciled for inflow', and 'reconciled for outflow' are also displayed. You can use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter ( ) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Inorder to reset the time frame, either click the Reset ( ) icon, or click the Filter ( ) icon again, and select the desired time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

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Field Name	Description
Quarterly	Click this button to view the actual-predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each quarter, are displayed.
Monthly	Click this button to view the actual-predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each month are displayed.
Weekly	Click this button to view the actual-predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the actual-predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
▽	Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data. Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. Inorder to view a different frequency, either click the Reset (↻) icon, or click the Filter (▽) icon again, and select the desired frequency and time frame. The selected filter options are applied to the **Cash Flow Forecast** widget as well as the **Cash Flow Summary** widget.
↻	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view actual-predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (▽) pop-up window.

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Field Name	Description
Next 3 Months	Click this button to view actual-predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (∇) pop-up window.

On hovering over the bars in the Cash Flow Forecast graph, the following fields are displayed:

- In case of an **Actual** forecast bar:
  - Date or Week or Month or Quarter
  - Actual Inflow
  - Actual Outflow
  - Actual Surplus/Deficit
  - Reconciled for Inflow
  - Reconciled for Outflow
- In case of a **Predicted** forecast bar:
  - Predicted Inflow
  - Predicted Outflow
  - Predicted Surplus/Deficit

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

5.1.3 <u>Cash Flow Forecasting – Cashflow Summary</u>

Description	Jun 2023 Actual	Jun 2023 Predicted	Jul 2023 Actual	Jul 2023 Predicted	Aug 2023 Actual	Aug 2023 Predicted
▾ Inflow	USD 12,780,427.68	USD 0.00	USD 13,509,529.51	USD 0.00	USD 16,642,157.14	USD 0.00
FD907 Savings	USD 3,922,831.78	USD 0.00	-	-	-	-
BHCT	USD 2,677.36	USD 0.00	-	-	-	-
Collections from Accounts Receivables	USD 2,362.20	USD 0.00	-	-	-	-
Interests	USD 3,307.08	USD 0.00	-	-	-	-
FD901 Savings	USD 8,795,269.17	USD 0.00	USD 13,448,809.08	USD 0.00	USD 16,598,413.08	USD 0.00
Profits	USD 45,318.86	USD 0.00	-	-	USD 43,744.06	USD 0.00
Royalties	USD 3,543.30	USD 0.00	-	-	-	-
Tax Rebate	USD 5,118.11	USD 0.00	-	-	-	-
Profits	-	-	USD 16,976.37	USD 0.00	-	-
▾ Outflow	USD 2,441,380.11	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Tarining and Deveopment	USD 437.01	USD 0.00	-	-	-	-
SD901 Savings	USD 2,440,943.10	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Surplus/Deficit	USD 10,339,047.57	USD 0.00	USD 18,695,171.39	USD 0.00	USD 14,201,214.04	USD 0.00

Cash Flow Summary (Actual-Predicted) 〈 6/1/23 - 8/31/23 〉
For the period of 12/1/22 -11/30/23

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Field Description

Field Name	Description

Cash Flow Summary (Actual) widget (Displayed on selection of 'Actual' option)

Cash Flow Summary (Actual)						‹ 6/1/23 - 11/30/23 › 📅
For the period of 12/1/22 -11/30/23						
Add Opening Balance						
Description	**Jun 2023**	**Jul 2023**	**Aug 2023**	**Sep 2023**	**Oct 2023**	**Nov 2023**
▸ Inflow	USD 12,780,427.68	USD 13,509,529.51	USD 16,642,157.14	-	-	-
▸ Outflow	USD 2,441,380.11	USD 32,204,700.90	USD 2,440,943.10	-	-	-
Surplus/Deficit	USD 10,339,047.57	USD 18,695,171.39	USD 14,201,214.04	-	-	-

This widget enables you to view the aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These time frames can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. Following are the fields available in the Cash Flow Summary widget:

<Previous arrow>	Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.
<Next arrow>	Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.
📅	Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.
Add Opening Balance	On clicking this link, the **Opening Balance** row appears in the summary grid along with the edit (✏) icons under each column. Click the icon to enter the opening balance in the required column. Upon entering the balance, click the save icon that appears, to save the balance. On save, system will calculate the surplus and deficit and the projected closing balance for that column and for all the following columns. (The closing balance of previous column becomes the opening balance of the next column.)
	The **Projected Closing Balance** value at the bottom of the grid, is updated accordingly.
	Click the **Hide Opening Balances** link to hide the opening balances.

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Field Name	Description
Description	Displays the **Inflow** and **Outflow** grouped on the basis of categories. **Surplus/Deficit** is calculated as Outflow minus Inflow. Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the **Cash Flow Details (Actual)** overlay window. For more details, refer the **Cash Flow Details (Actual)** overlay window section below. The overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different time range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range. The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the **View by** list.
Quarterly Data	Displays the actual quarterly data for 4 quarters, by default, in the Cash Flow Summary widget. If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.
Monthly Data	Displays the actual monthly data for six months, in the Cash Flow Summary widget. By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend). If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.
Weekly Data	Displays the actual weekly data for a 6-week period, in the Cash Flow Summary widget. By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend). If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.

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Field Name	Description
Daily Data	Displays the actual daily data for six days, in the Cash Flow Summary widget.
	By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.

Cash Flow Summary (Predicted) widget (Displayed on selection of 'Predicted' option)

Cash Flow Summary (Predicted)						‹ 7/1/2023 - 7/31/2023 › 📅
For the period of 1/1/2023 - 12/31/2023						
Add Opening Balance						
Description	Week 1 7/1/2023	Week 2 7/2/2023 - 7/8/2023	Week 3 7/9/2023 - 7/15/2023	Week 4 7/16/2023 - 7/22/2023	Week 5 7/23/2023 - 7/29/2023	7/30/2023 - 7/31
▸ Inflow	USD 15,118,099.20	USD 5,419,523.60	USD 5,105,980.52	USD 3,008,900.17	USD 51,619.65	
▸ Outflow	USD 11,574,794.70	USD 13,937,785.10	USD 16,772,428.70	USD 1,576,376.80	-	
Surplus/Deficit	USD 3,543,304.50	USD 8,518,261.50	USD 11,666,448.18	USD 1,432,523.36	USD 51,619.65	

This widget enables you to view the predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if the user then navigates to the Predicted forecast, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

<Previous arrow>	Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.
<Next arrow>	Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.
📅	Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

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Field Name	Description
Description	Displays the **Inflow** and **Outflow** grouped on the basis of categories. **Surplus/Deficit** is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.
	Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the **Cash Flow Details (Predicted)** overlay window. For more details, refer the **Cash Flow Details (Predicted)** overlay window section below.
	Upon landing on this page, the overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.
	The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the **View by** list.
Quarterly Data	Displays the predicted quarterly data for 4 quarters, by default, in the Cash Flow Summary widget.
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.
Monthly Data	Displays the predicted monthly data for six months, in the Cash Flow Summary widget.
	By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend).
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.
Weekly Data	Displays the predicted weekly data for a 6-week period, in the Cash Flow Summary widget.
	By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend).
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.

Field Name	Description
Daily Data	Displays the predicted daily data for six days, in the Cash Flow Summary widget.
	By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.

Cash Flow Summary (Actual-Predicted) widget (Displayed on selection of 'Both' option)

Cash Flow Summary (Actual-Predicted)						‹ 6/1/23 - 8/31/23 › 📅
For the period of 12/1/22 -11/30/23						
Description	Jun 2023 Actual	Jun 2023 Predicted	Jul 2023 Actual	Jul 2023 Predicted	Aug 2023 Actual	Aug 2023 Predicted
▸ Inflow	USD 12,780,427.68	USD 0.00	USD 13,509,529.51	USD 0.00	USD 16,642,157.14	USD 0.00
▸ Outflow	USD 2,441,380.11	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Surplus/Deficit	USD 10,339,047.57	USD 0.00	USD 18,695,171.39	USD 0.00	USD 14,201,214.04	USD 0.00

This widget enables you to view the actual-predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. The actual and predicted data for 3 months is displayed upfront. You can navigate to the other time periods using the arrows. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if the user then navigates to the 'Both' option, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

Field Name	Description
<Previous arrow>	Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.
<Next arrow>	Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.
📅	Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

Field Name	Description
Description	Displays the **Inflow** and **Outflow** grouped on the basis of categories. **Surplus/Deficit** is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.
	Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked displays the **Cash Flow Details (Actual-Predicted)** overlay window. For more details, refer the **Cash Flow Details (Actual-Predicted)** overlay window section below.
	This window essentially displays all the cash flow records for the selected category, for a 12-month period by default. If the filter in the Cash Flow Forecast widget has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.
	The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counterparty, by selecting the appropriate option from the **View by** list.
Quarterly Data	Displays the actual-predicted quarterly data for 4 quarters, in the Cash Flow Summary widget, with an upfront view of 3 quarters (current + 2). You can navigate to the next/previous quarter using the arrows.
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed.
Monthly Data	Displays the actual-predicted monthly data for six months, in the Cash Flow Summary widget, with an upfront view of 3 months (current + 2). You can navigate to the next/previous months using the arrows.
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed.
Weekly Data	Displays the actual-predicted weekly data for a 6-week period, in the Cash Flow Summary widget, with an upfront view of 3 weeks (current + 2). You can navigate to the next/previous weeks using the arrows.
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.

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Field Name	Description
Daily Data	Displays the actual-predicted daily data for six days, in the Cash Flow Summary widget, with an upfront view of 3 days (current + 2). You can navigate to the next/previous days using the arrows.
	If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.

Cash Flow Details (Actual) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Actual** option has been selected.

Field Description

Field Name	Description

Cash Flow Details (Actual)

✏️	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget.
	Once the dates are entered, click the save icon, to save a view the required records.
↻	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.

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Field Name	Description
View by	Select the required basis for records grouping. The options are: • Real Account • Virtual Account • Counterparty
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.
Total Cash flow Amount	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.

Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Field Name	Description
Real Account/Virtual Account/ Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.
Total Cash flow Amount of group	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
Search	Enter the partial or complete search string to search for specific cash flow records.
Grid	
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.
Actual Date	Displays the actual cash flow date. This column is present when the **Actual** option is selected in the Cash Flow Forecasting screen.
Actual Amount	Displays the actual cash flow amount. This column is present when the **Actual** option is selected in the Cash Flow Forecasting screen.

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Cash Flow Details (Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Predicted** option has been selected.

Field Description

Field Name	Description
Cash Flow Details (Predicted)	
✏️	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget. Once the dates are entered, click the save icon, to save a view the required records.
🔄	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.
View by	Select the required basis for records grouping. The options are: • Real Account • Virtual Account • Counterparty
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.

Field Name	Description
Total Cash flow Amount	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.

Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Real Account/Virtual Account/ Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.
Total Cash flow Amount of group	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
Search	Enter the partial or complete search string to search for specific cash flow records.
Grid	
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.
Predcited Date	Displays the predicted cash flow date. This column is present when the **Predicted** option is selected in the Cash Flow Forecasting screen.
Predicted Amount	Displays the predicted cash flow amount. This column is present when the **Predicted** option is selected in the Cash Flow Forecasting screen.

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Cash Flow Details (Actual-Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Both** option has been selected.

Field Description

Field Name	Description
Cash Flow Details (Actual-Predicted)	
Actual/Predicted list	Select either the Actual option or the Predicted option to view the cash flow records.
	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget. Once the dates are entered, click the save icon, to save a view the required records.
	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.
View by	Select the required basis for records grouping. The options are: • Real Account • Virtual Account • Counterparty

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Field Name	Description
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.
Actual Amount	Displays the actual total cash flow amount for the selected time frame, for the category. This field is displayed if the **Actual** option is selected from the **Actual/Predicted** list in this overlay window.
Predicted Amount	Displays the predicted total cash flow amount for the selected time frame, for the category. This field is displayed if the **Predicted** option is selected from the **Actual/Predicted** list in this overlay window.

If the **Actual** option is selected from the **Actual/Predicted** list in this overlay window:

Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Field Name	Description
Real Account/Virtual Account/ Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.
Total Cash flow Amount of group	Displays the total cash flow amount for the group.

Grid

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Field Name	Description
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.
Actual Date	Displays the actual cash flow date. This field is displayed if the **Actual** option is selected from the **Actual/Predicted** list in this overlay window.
Actual Amount	Displays the actual cash flow amount. This field is displayed if the **Actual** option is selected from the **Actual/Predicted** list in this overlay window.
Unreconciled Amount	Displays the cash flow amount that is not yet reconciled.

Predicted Data of Actual Cash Flows

This section displays the predicted data for the actual cash flows, for reference.

Predicted Date	Displays the predicted date of the actual cash flow.
Predicted Amount	Displays the predicted value of the unreconciled amount of the actual cash flow.

Field Name	Description

If **Predicted** option is selected from the **Actual/Predicted** list in this overlay window:

Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Real Account/Virtual Account/ Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.
Total Cash flow Amount of group	Displays the total predicted cash flow amount for the group.

Grid

Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.

Field Name	Description
Predicted Date	Displays the predicted cash flow date. This field is displayed if the **Predicted** option is selected from the **Actual/Predicted** list in this overlay window.
Predcited Amount	Displays the predicted cash flow amount. This field is displayed if the **Predicted** option is selected from the **Actual/Predicted** list in this overlay window.

Actual Data of Predicted Cash Flows

This section displays the actual data for the predicted cash flows, for reference.

Actual Date	Displays the actual date of the predicted cash flow.
Actual Amount	Displays the actual amount of the predicted cash flow.
Unreconciled Amount	Displays the cash flow amount that is not yet reconciled.

FAQ

1. Can the user see the past month's inflows and outflows as well?

On the landing page, the system displays default data for a period of 12 months, which includes today's date plus 6 months and minus 6 months. However, you can search for any desired period range using the filter option available on top of the Cash Flow Forecast graph.

2. What is Surplus and Deficit and how does it get calculated?

A surplus occurs when the inflow of money exceeds the outflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a positive amount is obtained, it is called as Surplus. It denotes that corporate will have surplus of cash during that period.

A deficit occurs when the outflow of money exceeds the inflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a negative amount is obtained, it is called as Deficit. It denotes that corporate will have a shortfall of cash during that period.

3. What does Cash flow categories signifies?

Cash flow categories are the high-level inflow, out flow heads under which the inflows and out flows are expected. For example, under Outflows Payroll, Marketing, Taxes, Operating Expenses can be some of the examples of categories. Similarly, for Inflows, Collections, Royalties, Interest, Sale of Property can be some of examples. By looking the amount against these categories, user can get to know the aggregated sum of amount expected to receive or pay for each head.

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5.2   Expected Cash Flow

The corporate user can record cash flows that are expected to occur in the future. Both inflow and outflow records can be added. For each cash flow entry, the user can add the expected date of the cash flow, the account number to be debited/credited, the linked reference number (such as, cheque number or invoice number), the amount, and the currency. Expected cash flow records are also considered in the Cash Flow Forecasting functionality.

The following functions are available for managing expected cash flow.

- Create Expected Cash Flow
- View Expected Cash Flow
- Edit Expected Cash Flow
- Delete Expected Cash Flow

Pre-requisites:

- Transaction access is provided to the corporate user.

5.2.1   Create Expected Cash Flow – Onscreen and Bulk File Upload

Expected cash flow records can be created in one of the following ways:

- By manually entering the details of the cash flow on the screen.
- By uploading a file (in one of .csv, .xls, .xlsx, or .xml format) that contains the cash flow details. This method enables the user to create bulk records.

Both one-time transaction records as well as recurring transaction records can be created.

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5.2.1.1 Creating Single/Recurring Cash Flow Records (manual entry)

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow

To create expected cash flow record (manual entry):

Create Expected Cash Flow

Field Description

Field Name	Description
Create Expected Cash Flow	
Party Name	Displays the name of the logged-in corporate party.
Enter Details	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
File Upload	Indicates the option to create bulk expected cash flow records through file upload. The file formats supported are .xls, .xlsx, .csv, and .xml.

1. In the **Create Expected Cash Flow** screen, click **Create Expected Cash Flow**. The overlay window appears.

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Create Expected Cash Flow (overlay window)

Field Description

Field Name	Description
Create Expected Cash Flow (overlay window)	
Type	Select whether the cash flow is an inflow or an outflow.
Expected Date	Enter the expected date of expected cash flow transaction.
Category	Select the category of the cash flow transaction. The values in this list depend on the option selected in the **Type** field (inflow or outflow).
Category Code	Enter the code for the category. This field appears when you select the **Others** option from the **Category** list.
Category Name	Enter a description for the category. This field appears when you select the **Others** option from the **Category** list.
Customer Reference Number	Enter the customer's own reference number for the cash flow.
Real Account	Select the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Virtual Account Number	Enter the virtual account number of the corporate party for the expected cash flow transaction.
	Note: This field will be disabled if the Real Account is selected for expected cash flow transaction.

Field Name	Description
Virtual Account Name	Enter the virtual account name of the corportate party for the expected cash flow transaction
	Note: This field will be disabled if the Real Account is selected for expected cash flow transaction.
Search	Click Search to search the virtual account with the account number, and account name specified.
Counter Party Id	Enter the ID of the counter party.
Counter Party Name	Enter the name of the counter party.
Currency	Select the currency for the expected cash flow transaction.
Amount	Enter the amount of the expected cash flow transaction.
Revised Expected Date	Enter the revised date when the cash flow is expected to take place, if required.
Narration	Enter the narration of the expected cash flow transaction.
Recurring	Switch the toggle on, if the expected cash flow transaction must recur.
	Note: On selecting a recurring transaction, when the user submits the cash flow set up, 'n' number of cash flow records are automatically created, depending on the frequency, start date and end date. Refer the '**Added Cash Flow – Recurring Cash Flow Record**' screenshot below.
Frequency	Select the frequency of recurrence of the expected cash flow transaction. This field appears if the **Recurring** toggle is switched on.
From Date / To Date	Enter the date range within which the expected cash flow transaction must recur. These fields appear if the **Recurring** toggle is switched on. Once you save a recurring transaction, those many records are created as are applicable between the **From Date** and **To Date**.

2. Once you add the required details, click **Add**. The cash flow transaction record is added to the **Added Cash Flow** list.

   a. To edit or delete the added entry, click ⋮ beside the record, and select Edit or Delete.

   b. To add further cash flow transaction records, click **Add More**.

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Added Cash Flow – One-time Cash Flow Record

Added Cash Flow – Recurring Cash Flow Record

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On Clicking Show Recurring Records

Field Description

Field Name	Description
Setup Expected Cash Flow	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Added Cash Flow	
Sort By	Indicates a list of options to sort the cash flow entries.
Search	Indicates an option to search for a specific cash flow transaction record based on the search text entered.
Customer Reference Number, Type, Category	Displays the customer's reference number for the expected cash flow record, the type of cash flow (Inflow or Outflow), and the category of the cash flow transaction. In case of a recurring cash flow record, the ⟳ indicator appears beside the customer reference number.
Date	Displays the date on which the cash flow transaction is expected to occur.
Frequency	Displays the frequency of recurrence of the cash flow record. This field appears only for recurring cash flow records.
Recurring Date Range	Displays the date range within which the cash flow recurrence will happen. This field appears only for recurring cash flow records.
Account	Displays the real account number of the corporate party that has been selected for the transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

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Field Name	Description
Virtual Account	Displays the virtual account number and name selected for the transaction.
Counterparty Id and Name	Displays the ID and name of the counter party associated with the expected cash flow transaction.
Amount	Displays the currency and amount of the cash flow transaction.
Revised Expected Date	Displays the revised date when the transaction is expected to occur.
Narration	Displays the narration associated with the cash flow transaction.
⋮	Click this icon to edit or delete the added expected cash flow entry.
Show/Hide Recurring Records (number)	Click this link to show/hide all the recurring cash flow transactions for that particular cash flow record.

3. Click **Submit** to submit the record. The Review screen appears.
   OR
   Click **Add More** to add further expected cash flow transactions.
   OR
   Click **Cancel** to cancel the adding of the record.
   OR
   Click **Back** to go to the previous screen.

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Setup Expected Cash Flow – Review Screen

4. In the Review screen, verify the details and click **Confirm** to confirm adding the record. A Confirmation message appears with the reference number and status of the transaction.
   OR

   Click [pencil icon] to edit the record.
   OR
   Click **Cancel** to cancel the submission.
   OR
   Click **Back** to go to the previous screen.

Create Expected Cash Flow - Confirmation

5. Click the link provided to view the status of the added expected cash flow records. All expected cash flow records that have been added, appear with their current status in the **Cash Flow Details** overlay window.
    OR
    Click **Create Expected Cash Flow** to create another cash flow transaction record.
    OR
    Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
    OR
    Click **View Cash Flow Forecasting** to view the forecasting details.

5.2.1.2 <u>Bulk File Upload</u>

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow

To create bulk expected cash flow transaction records:

Create Expected Cash Flow

Field Description

Field Name	Description
Create Expected Cash Flow	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Enter Details	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
File Upload	Indicates the option to create bulk expected cash flow records through file upload.

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1. In the **Create Expected Cash Flow** screen, click **Bulk File Upload**. The **File Upload** screen appears.

File Upload

Field Description

Field Name	Description
File Upload	
File Identifier	Select the identifier associated with expected cash flow transactions.
Transaction Type	Displays the type of transaction of the bulk expected cash flow records. Information is displayed based on the parameters defined for the file identifier selected.
File Format Type	Displays the file formats that are allowed. Information is displayed based on the parameters defined for the file identifier selected. In general, the file formats supported are .xls, .xlsx, .csv, and .xml.
Approval Type	Displays the approval level of the file. The approval could be: • Record Level: In record type approval, the approver can approve some records (in a file), and reject others. Only approved records are processed. • File Level: In a file type approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. Information is displayed based on the parameters defined for the file identifier selected.
File Name	Click ⬆ to select and upload the file with the expected cash flow records data. For information on the file format, refer the **Bulk File Format** section below.

Bulk File Format

Data Format of an XLS file to upload:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Header row ⟶ (Header should be present in the file)	Customer Reference Number	Inflow / Outflow	Cashflow Code	Cashflow Code Description	Real Account	Virtual Account	Expected Amount	Currency	Expected Date	Revised Expected Date	Actual Date	Associated Party Name	Associated Party Id	Narration	Linked Reference Number
2	⟶ Data Type	Alpha numeric	Inflow or Outflow	Category - Alphabet only	Category - Alphabet only	Valid Real Account No.	Valid Virtual Account No.	13 integers, 2 decimels	Valid Currency	DD-MM-YYYY	DD-MM-YYYY	DD-MM-YYYY	Alpha numeric and some special characters \%\&\:\)\(_'\-\/;	Alpha numeric	Alpha numeric and some special characters \&\:\$_\?]*"	Alpha numeric
3	Mandatory / Optional ⟶	Mandatory	Mandatory	Mandatory	Mandatory	Optional	Optional	Mandatory	Mandatory	Yes, It should be mandatory as per host document	Optional	Optional	Optional	Optional	Optional	Optional
4	Length ⟶	20	10	10	20	no length check	no length check	Numeric (28,4)	3	10	10	10	20	10	50	20
5	Validations if any ⟶		Should be unique in the file								Expected date cannot be more than 6 months from the current date.	If revised expected date is mentioned then there should be expected date.	Actual Date should be less than today's date Actual date can be entered only if the expected date is not added.				

Note: Refer this file for the sequence: Bulk-Cashflow-Upload-Template.csv

While uploading a .XLSX / .XLS file, if you do not have the required data for a particular cell, and need to leave it blank, then ensure that the particular empty cell has been formatted to the data type of the expected data of that cell. For example, a cell that is supposed to hold textual content, such as name or description, should be formatted to 'Text'. Similarly, a cell that is supposed to hold a number, should be formatted to 'Number'.

Field Description

Field Name	Description
The following fields must be present in the file for bulk upload.	
Customer Reference Number	Enter the customer's own reference number for the cash flow.
Inflow/Outflow	Enter whether the cash flow is an inflow or an outflow.
Cash Flow Code	Enter the code for the cash flow transaction.
Cash Flow Code Description	Enter a description for the cash flow transaction.
Account	Enter the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
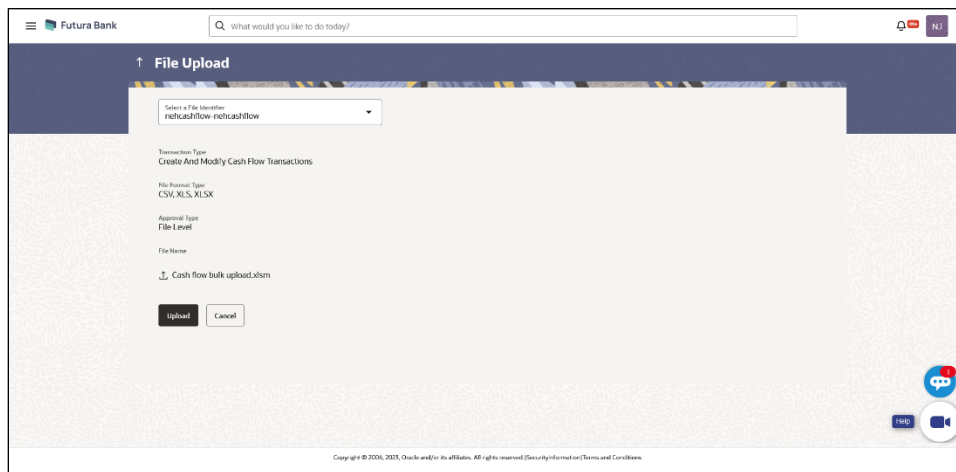
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Field Name	Description
Virtual Account	Enter the virtual account of the corporate party for the expected cash flow transaction.
Expected Amount	Enter the amount of the expected cash flow transaction.
Currency	Enter the currency for the expected cash flow transaction.
Expected Date	Enter the expected date of the cash flow transaction.
Revised Expected Date	Enter the revised date of the cash flow transaction.
Actual Date	Enter the actual date of the transaction.
Associated Party Name	Enter the name of the counter party associated with the transaction.
Associated Party ID	Enter the party ID of the counter party associated with the transaction.
Narration	Enter the narration of the expected cash flow transaction.
Linked Reference Number	Enter the linked reference number of the transaction.

File Upload - post uploading file

2. Once you upload the required file, click **Upload**. A Confirmation message appears with the reference number and status of the transaction.
   OR
   Click **Cancel** to cancel the creation of bulk expected cash flow records.

3. sIn the Confirmation screen, click the **File Reference ID** link to view the file upload details.
    For more information, refer the **Uploaded Files Inquiry** section in **User Manual Oracle Banking Digital Experience Corporate Bulk File Upload – Supply Chain Finance**.
    OR
    Click **Go To Dashboard** to go to the main dashboard.

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5.2.2 View Expected Cash Flow

A corporate user can inquire and view the added cash flow records. By default, only future dated records will be displayed. The user is also provided the option to search for records that will occur within a specific date range.

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

View/Edit Expected Cash Flow Details

Note: The **View Edit Expected Cash Flow Details** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.

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Field Description

Field Name	Description
View/Edit Expected Cash Flow Details	
Party Name	Select the party name from the dropdown list to view the cash flow details. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcif selection, the list of cash flow is displayed.
Period from <date> to <date>	Displays the period for which the cash flow records have been fetched.
Search	Indicates an option to search for specific cash flow records, based on the search text entered.
▽	Indicates a set of options to filter the cash flow transaction records. For more details, refer to the fields in the **Search (overlay window)** section below.
Download	Indicates an option to download the expected cash flow records in CSV format.
Manage columns	Click Manage columns to modify columns preferences. For more details, refer to the fields in the Manage Columns (overlay window) section below
Customer Reference Number	Displays the customer's own reference number for the expected cash flow record.
Date	Displays the expected date of the cash flow transaction.
Type	Displays whether the cash flow transaction is of inflow type or outflow type.
Category	Displays the category of the cash flow transaction.
Amount	Displays the amount of the cash flow transaction.
Status	Displays the status of the expected cash flow record, whether reconciled, unreconciled, or partially reconciled.
More Options	Click ⋮ to edit, delete, or view additional details of the record. This icon is only present beside future dated transaction records. Any transaction records for the present day cannot be edited or deleted.

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Filters (overlay window)

This overlay window appears on clicking ![filter icon] in the **View/Edit Expected Cash Flow** screen.

Field Description

Field Name	Description
Search (overlay window)	
Date Range From/To	Indicates the option to search for expected cash flow transactions using a date range. Click the calendar icon to enter the dates in the **From** and **To** fields.
Type	Indicates the option to filter the expected cash flow transactions based on type. The options are: Inflow, Outflow, and Both.
Account	Indicates the option to filter the expected cash flow transactions based on the account to be debited/credited. This list can either display the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Virtual Account Number	Indicates the option to filter the expected cash flow transactions based on the virtual account number selected.
Virtual Account Name	Indicates the option to filter the expected cash flow transactions based on the virtual account name selected.
Amount Range Currency From/To	Indicates the option to filter the expected cash flow transactions based on an amount range. Enter the required amounts in the **From** and **To** fields.

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Field Name	Description
Reconciliation Status	Indicates the option to filter the expected cash flow transactions based on reconciliation status.

Download (overlay window)

This window appears when you click **Download** button in the **View Cash Withdrawal** screen.
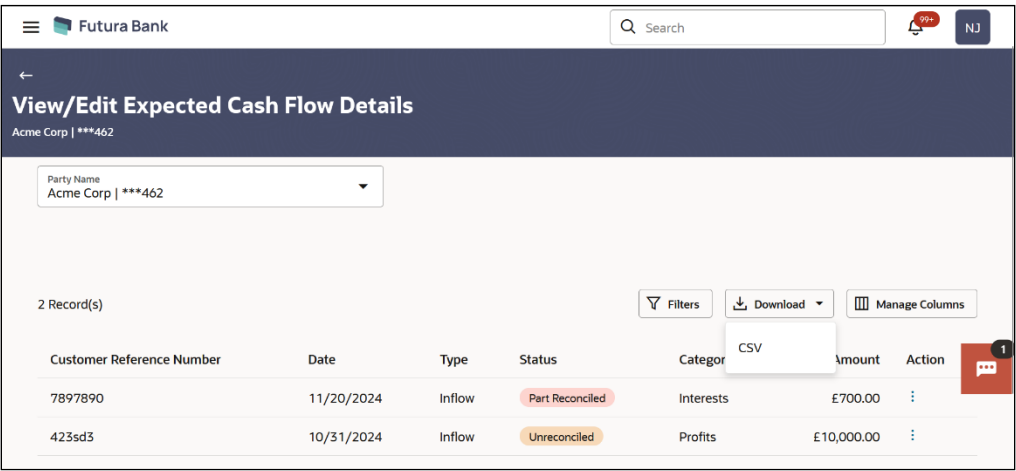
Click **Download** to download the cash withdrawal request in CSV Format with selected columns.

Manage Columns (overlay window)

This window appears when you click **Manage Columns** button in the **View/ Edit Expected Cash Flow Details** screen.
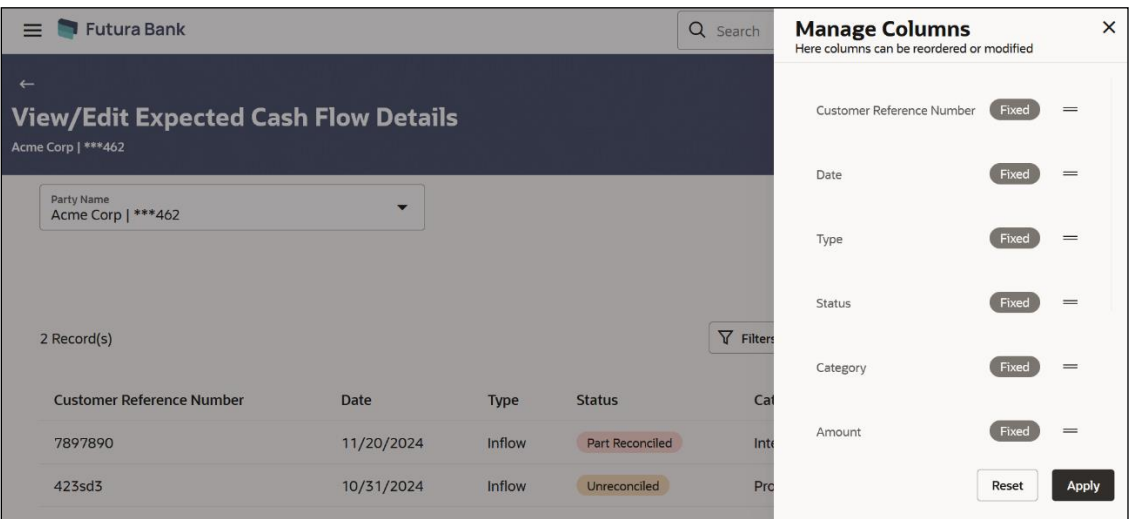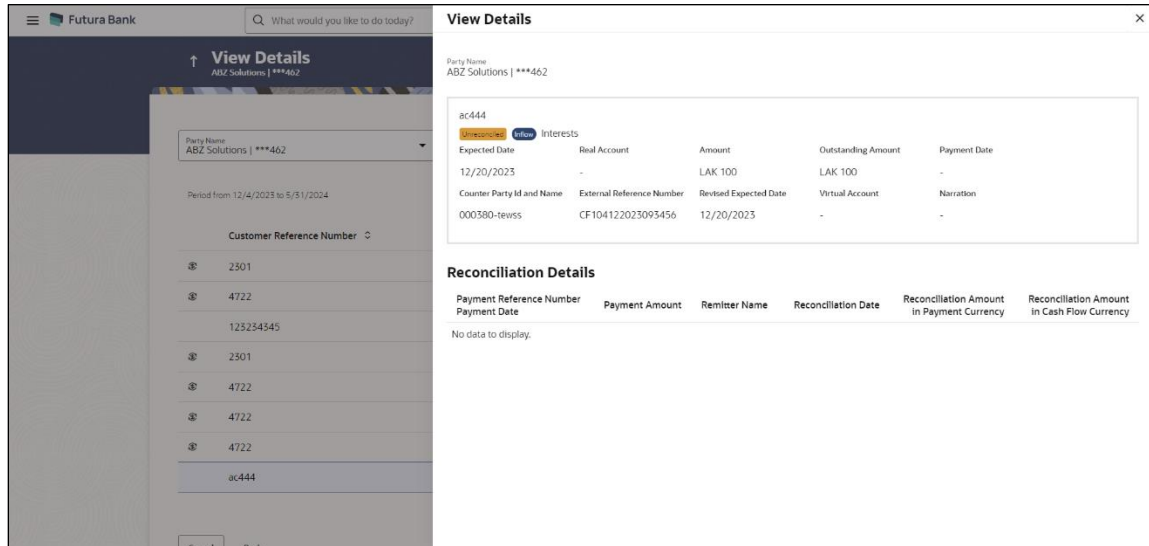
- • Click **Apply** to apply the modified columns preferences.

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- Click **Reset** to reset the columns preferences.

5.2.2.1 <u>View Cash Flow Details (overlay window)</u>

This overlay window appears when you select the **View Details** option after clicking the ⋮icon beside an expected cash flow record in the **View/Edit Expected Cash Flow** screen.

View Details

Note: The **View Details** screen can also be viewed on a mobile device. The features, and details, that are available on the web browser on desktop computers, are also available on the mobile device.

Field Description

Field Name	Description
View Details	
Party Name	Displays the name of logged in user of corporate party.
Customer Reference Number	Displays the customer's own reference number for the expected cash flow record. The ⟲ icon is displayed in case of a recurring transaction.
Status	Displays the status of the expected cash flow record.
Cash flow type	Displays the type of cash flow, whether Inflow or Outflow.
Expected Date	Displays the date when the cash flow is expected to take place.

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Field Name	Description
Account	Displays the real account number selected for the cash flow. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Amount	Displays the expected cash flow amount.
Outstanding Amount	Displays any outstanding amount.
Payment Date	Displays the date on which a payment has occurred.
Counter Party ID and Name	Displays the name and party ID of the counter party, associated in the payment.
External Reference Number	Displays the reference number associated with the payment, outside the application.
Revised Expected Date	Displays the revised date when the cash flow is expected to take place.
Virtual Account	Displays the virtual account number involved in the payment.
Narration	Displays any remarks or comments entered while creating the expected cash flow record.
Reconciliation Details	
Payment Reference Number Payment Date	Displays the reference number of the payment that has been reconciled with the expected cash flow record. This is a hyperlink, which when clicked displays the payment details. For more information, refer the **View Payments (details)** section in **User Manual Oracle Banking Digital Experience Receivables Payables Management**. Also displays the date of payment.
Payment Amount	Displays the amount of the payment.
Remitter Name/Beneficiary Name	Displays the name of the remitter, in case of an inflow payment. Displays the name of the beneficiary, in case of an outflow payment.
Reconciliation Date	Displays the date when the reconciliation has been performed.
Reconciliation Amount in Payment Currency	Displays the reconciliation amount in the currency that the payment has been made in.
Reconciliation Amount in Cash Flow Currency	Displays the reconciliation amount in the currency that the cash flow was recorded in.

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5.2.3 Edit Expected Cash Flow

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

To edit an expected cash flow transaction record:

View/Edit Expected Cash Flow Details

1. In the **Expected Cash Flow Details** screen, click ⋮ against the cash flow record to be edited.
2. Select the **Edit** option. The **Modify Expected Cash Flow** overlay window appears.

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Edit Cash Flow

Field Description

Field Name	Description
Modify Expected Cash Flow (overlay window)	
Type	Displays whether the cash flow is an inflow or an outflow. This field is not editable.
Expected Date	Indicates the expected date of expected cash flow transaction. This field is editable.
Category	Displays the category of the cash flow transaction. This field is not editable.
Customer Reference Number	Displays the customer's reference number for the transaction. This field is not editable.

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Field Name	Description
Real Account	Indicates the account number of the corporate party for the expected cash flow transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank. This field is editable.
Virtual Account Number	Indicates the virtual account number of the corporate party for the expected cash flow transaction. This field is editable.
Virtual Account Name	Indicates the virtual account name of the corporate party for the expected cash flow transaction. This field is editable.
Search	Click **Search** button to fetch the virtual account details of the corporate party for the expected cash flow transaction.
Counter Party ID	Displays the ID of the counter party associated with the transaction. This field is editable.
Counter Party Name	Displays the name of the counter party associated with the transaction. This field is editable.
Amount	Indicates the amount of the expected cash flow transaction. This field is editable.
Currency	Indicates the currency for the expected cash flow transaction. This field is editable.
Revised Expected Date	Indicates the revised date when the transaction is expected to occur. This field is editable.
Narration	Indicates the narration of the expected cash flow transaction. This field is editable.
Recurring	Indicates if the expected cash flow transaction is a recurring one or not. This field is editable.

3. Modify the required details.

4. Click **Save**. The record appears in the list with the 'Edited' indicator against it.

   a. To revert the changes made, click ⋮ against the edited record and select **Undo**.

Edited Cash Flow Record

5. Click **Submit** to submit all changes made. The Review screen appears.
    OR
    Click **Cancel** to cancel all changes made.
    OR
    Click **Back** to go to the previous screen.

6. In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.
    OR
    Click **Cancel** to cancel the submission.
    OR
    Click **Back** to go to the previous screen.

7. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.
    OR
    Click **Create Expected Cash Flow** to create another cash flow transaction record.
    OR
    Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
    OR
    Click **View Cash Flow Forecasting** to view the forecasting details.

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5.2.4 Delete Expected Cash Flow

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

To delete an expected cash flow transaction record:

View/Edit Expected Cash Flow Details
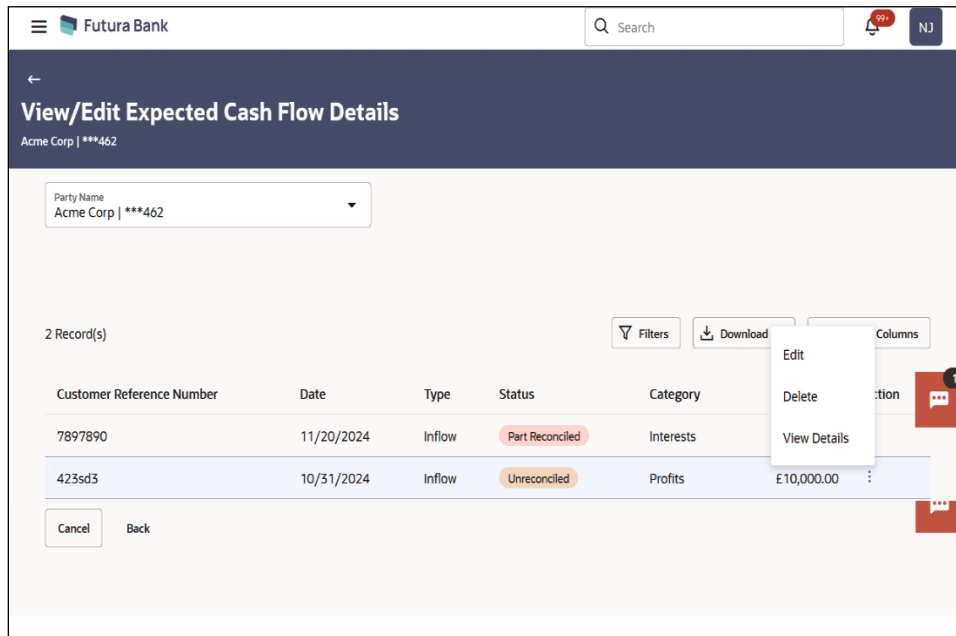
1. In the **Expected Cash Flow Details** screen, click ⋮ against the cash flow record to be deleted.

2. Select the **Delete** option. The **Delete** pop-up window appears.

   a. For a recurring cash flow transaction record, select whether the deletion is only for the 'Current record' or for 'Current and following record'.

3. Click **Yes**. The record appears in the list with the 'Deleted' indicator against it.
   OR
   Click **No** to cancel the deletion.

   a. To undo the deletion, click ⋮ against the deleted record and select **Undo.**

4. Click **Submit** to submit all changes made. The Review screen appears.
   OR
   Click **Cancel** to cancel all changes made.
   OR
   Click **Back** to go to the previous screen.

5. In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.
   OR
   Click **Cancel** to cancel the submission.

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OR
Click **Back** to go to the previous screen.

6. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.
   OR
   Click **Create Expected Cash Flow** to create another cash flow transaction record.
   OR
   Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
   OR
   Click **View Cash Flow Forecasting** to view the forecasting details.

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6. Collections

Several corporates, such as retail stores, have a huge inflow of physical cash/cheques on a daily basis. This has to be deposited in the corporate's bank account(s) on a regular basis. The corporate can either arrange for the cash/cheques to be deposited at a branch or opt for the pick-up service, where a bank representative collects the cash/cheques and makes the deposit on behalf of the corporate.

The Collections services offered by the bank enable the corporate user to enter the details of the cash/cheque being deposited.

Pre-Requisites:

- Transaction access is provided to the corporate user.

6.1 Cash Deposits

6.1.1 Create Cash Deposit

Using this screen, you can enter the details of the physical cash being deposited into the corporate's account. Once you enter the cash details, you can also save the entry as a draft, to resume later.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > Cash Deposit

To create a deposit slip:

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Field Description

Field Name	Description
Create Cash Deposit	
Party Name	Select the party name from the dropdown list in which the Cash Deposit must be created. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user.
Draft	
A list of cash deposit entries saved as drafts is displayed, with the following fields.	
Search	Indicates an option to search for specific cash deposit draft record. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
Draft Name	Displays the name that has been used to save the cash deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
Creation Date	Displays the date of creation of the cash deposit draft record.
Number of Deposit Slips	Displays the number of deposit slips present in the cash deposit draft record.
Last Updated	Displays the date when the cash deposit draft record was last updated.
🗑	Indicates an option to delete the cash deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cash Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

Note: If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.

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Field Description

Field Name	Description
Add Deposit Slip Details (overlay window)	
Deposit Slip Number	Enter a unique number for the cash deposit slip.
Deposit Slip Date	Select the date of creation of the cash deposit slip. This date must be greater than or equal to the current date.
Credit Account Number	Select the account number for crediting the cash. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number.
	If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the **Pooling Account Details** link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Branch Name	Select the branch where the cash needs to be deposited.

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Field Name	Description
Choose Services	Select the service to be used for depositing the cash. The options are: • **Pickup** – This option is available for selection only if the corporate is registered for the pick-up service. • **Deposit at Branch** – The corporate must make their own arrangements to deliver the cash at the branch for depositing.
Pickup Date	Select a date for the bank to pick up the cash. This field appears when you select the **Pickup** option in the **Choose Services** field.
Pickup Location	Select the location from where the bank must pick-up the cash. This field appears when you select the **Pickup** option in the **Choose Services** field.
Pickup Point	Select the required pick-up point. This field appears when you select the **Pickup** option in the **Choose Services** field.
Deposit Date	Select the date on which the cash will be deposited at the selected branch. This field appears when you select the **Deposit at Branch** option in the **Choose Services** field.
Depositor Name	Enter the name of the depositor who will be depositing the cash at the selected branch. This field appears when you select the **Deposit at Branch** option in the **Choose Services** field.
Contact Number	Enter the contact number of the depositor. This field appears when you select the **Deposit at Branch** option in the **Choose Services** field.
Id Proof Type	Enter the type of ID proof that the depositor will be carrying along when depositing the cash at the selected branch. This field appears when you select the **Deposit at Branch** option in the **Choose Services** field.
Id Proof Detail	Enter the unique ID/number of the ID proof of the depositor. This field appears when you select the **Deposit at Branch** option in the **Choose Services** field.
Amount	Select the currency and enter the amount to be deposited.
Add Denomination	Switch this toggle ON to enter the denomination of the cash to be deposited. The **Denomination Details** section appears. The denominations appear based on the selected currency.

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Field Name	Description

Denomination Details

This section appears when you switch on the **Add Denomination** toggle.

Denomination	Displays the various denominations available for the selected currency.	
Count	Enter the number of leaves for each denomination.	
Amount	Displays the total amount for each denomination, based on the value entered in the **Count** column. The total amount of all denominations should be equal to the total cash being deposited under the specific deposit slip.	
Pooling Account Details	This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.	

Pooling Level	Displays the pooling level set at the host.	
Basis of Amount Credit	Displays the level at which pooling will be applied to the cash being deposited.	
Percentage Pooling	Displays whether or not percentage pooling is applicable.	
Pooling Account Number	Displays the account numbers that the cash must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.	
Percentage	Displays the percentage of cash being deposited in each account.	

Additional Details
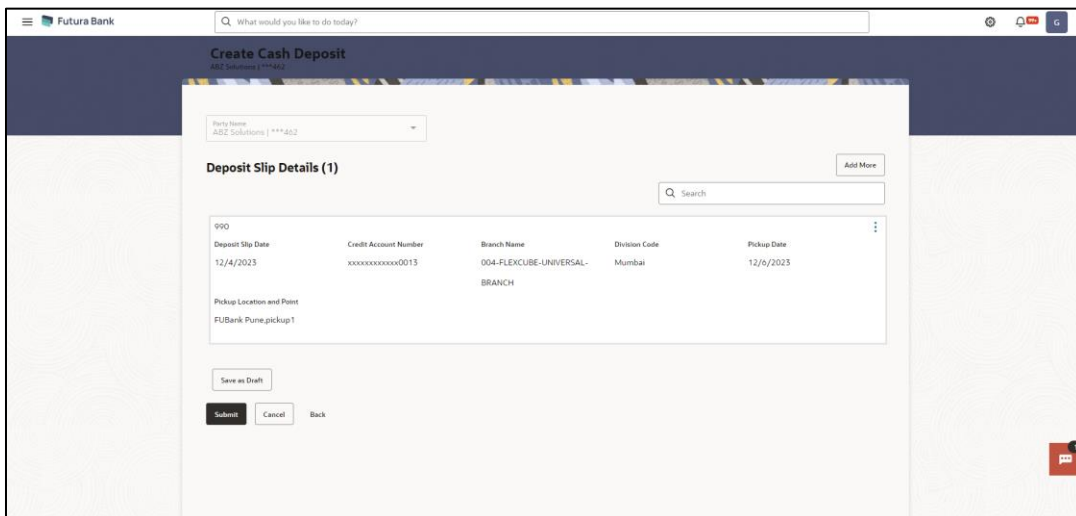
This section is provided to enable you to capture additional data regarding the cash deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.

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Field Name	Description
Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

Enrichment Details

You can use this section to add enrichment information that must be associated with the cash deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.

2. Once you enter the required details, click **Save Enrichment**.
A record entry with the enrichment details appears, with options to edit or delete it.

- To edit the enrichment details, click   .

- To delete the enrichment details, click   .

3. Click **Add**.
The record appears in the **Deposit Slip Details** list in the **Create Cash Deposit** screen. In this screen, you can take one of the following actions on the record:

- Click   to edit or delete the record.

- Click **Save as Draft** to save the record.

4. Click **Submit** to submit the record. The Review screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.
OR
Click **Add More** to add another cash deposit slip for submission.

5. In the Review screen, click the **View Details** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.

6. Click the **Click here to view cash deposit details** link to view the details of the cash deposit record that has been created.
OR
Click the **Create Cash Deposit** link to create further cash deposit records.
OR
Click the **View Cash Deposits** link to view the existing cash deposit records.
OR
Click the **Go To Dashboard** link to go to the dashboard.

ORACLE®
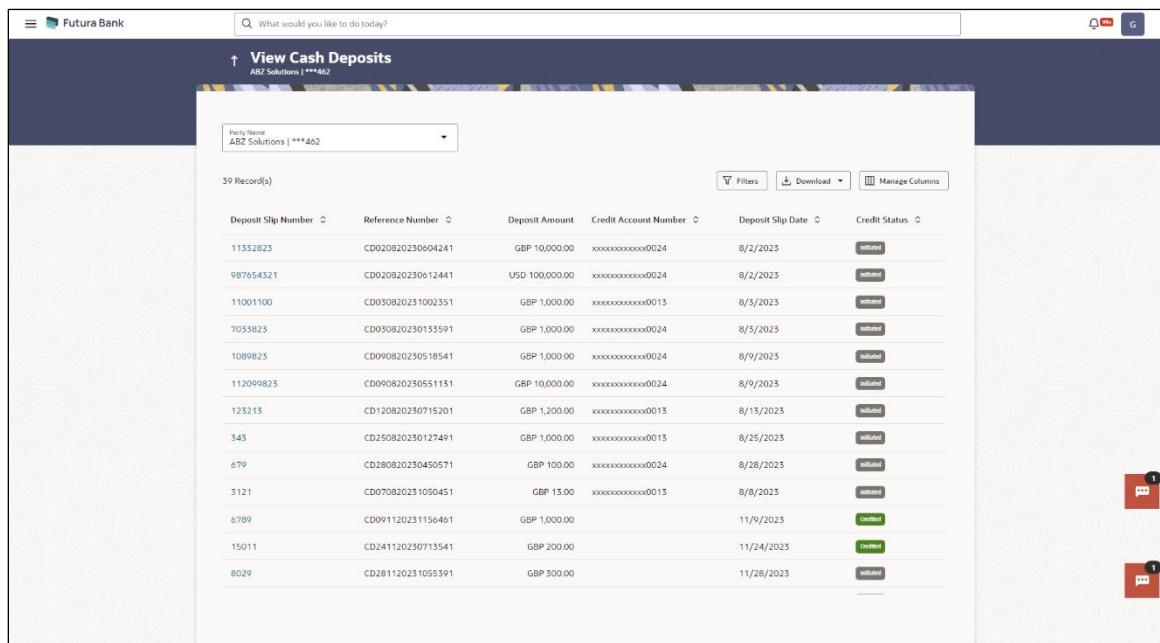
6.1.2 <u>View Cash Deposit</u>

Using this screen, you can view the details of the cash deposit records that have been created.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cash Deposits

To view the details of cash deposit slips:

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View Cash Deposit (on mobile device)

You can view the list of cash deposit records on a mobile device as well.

Field Description

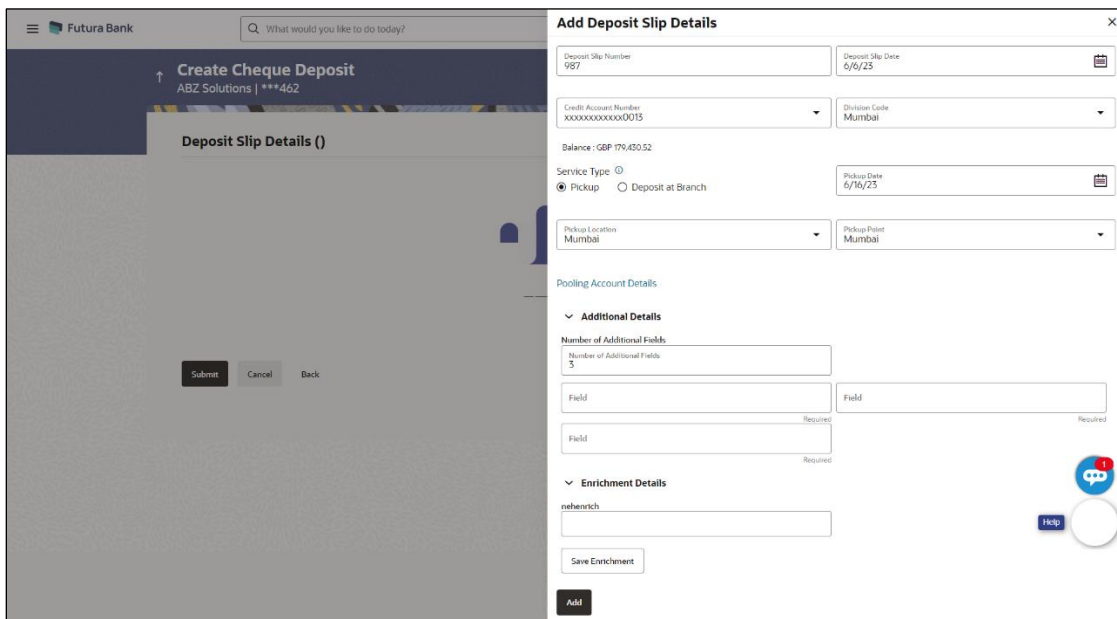| Field Name	Description
View Cash Collections	
Party Name	Select the party name from the dropdown list to view the Cash deposit created. By default, the primary party of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party selection, the list of cash deposit is displayed.

List of Cash Deposits

This section displays a list of existing cash deposit records. You can search for specific records using the search field and narrow the results down using the filter (∇) options. You can also download the list in CSV format.

Deposit Slip Number	Displays the reference number of the deposit slip assigned during creation. This is a hyperlink which when clicked displays the details of the cash deposit slip record. For more information on the details displayed, refer the **View Cash Deposit Details** section below.
Reference Number	Displays the reference number of the deposit slip fetched from the host.
Deposit Amount	Displays the currency and amount of the deposit.
Credit Account Number	Displays the account number in masked format, which has been credited by the cash deposit. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Deposit Slip Date	Displays the date on the deposit slip.
Credit Status	Displays the status of the credit.
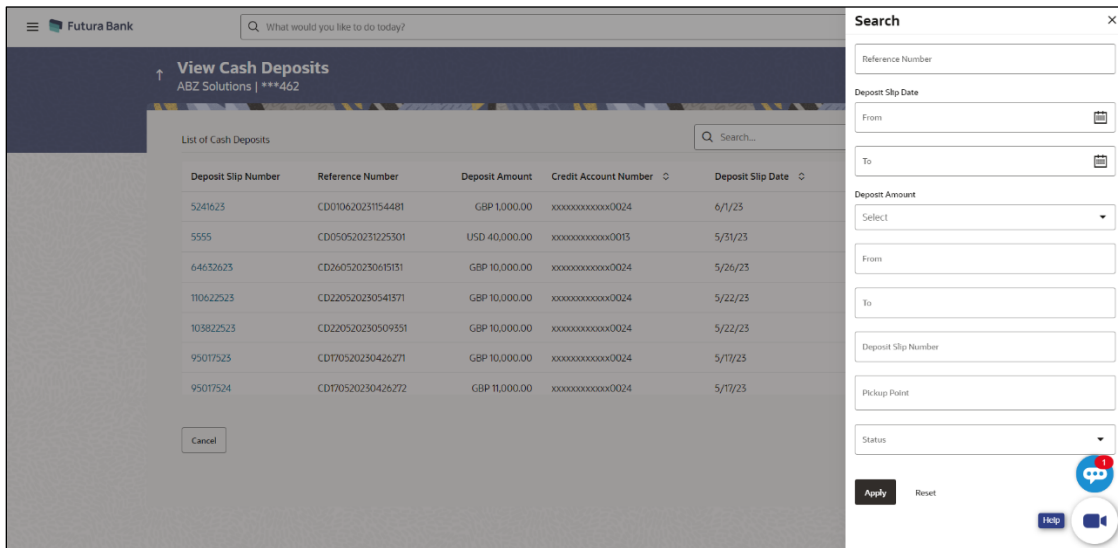
1. In the **View Cash Collections** screen, you can do one of the following:

   - To search for specific cash deposits, in the **Search** field, enter the partial or complete deposit slip number / reference number / currency / credit account number. The matching results are dynamically displayed.

   - To filter the search results:

     o Click ∇. The **Search** overlay window appears. For more information on the fields in this overlay window, refer the **Search (overlay window)** section below.
     o Enter the search criteria in the overlay window.
     o Click **Apply** to filter the cash deposit records.
       OR
       Click **Reset** to clear the entered search criteria.

   - Click **Download** to download the list of cash deposits in CSV format. In case you are viewing the cash deposit records on a mobile device, then click 📥 to download the list. Refer the **Download (overlay window)** section below.

- Click **Manage Columns** to reorder or modify or save column preferences in cash deposit screen, refer the **Manage Columns (overlay window)** section below.
- Click the link under **Deposit Slip Number** to view the details of a specific cash deposit record. The **View Cash Deposit Details** screen appears. For more information, refer the **View Cash Deposit Details** section below.
- Click **Cancel** to go to the dashboard.

Search (overlay window)

This window appears when you click ▽ in the **View Cash Collections** screen.

Field Description

Field Name	Description
Search (overlay window)	
Reference Number	Indicates an option to search for a cash deposit record based on the reference number.
Deposit Slip Date From - To	Indicates an option to search for cash deposit records based on a date range.
Deposit Amount Currency From - To	Indicates an option to search for cash deposit records based on an amount range for a particular currency.
Deposit Slip Number	Indicates an option to search for a cash deposit record based on the deposit slip number.

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Field Name	Description
Status	Indicates an option to search for cash deposit records based on status. The options available are: • Credited Failure • Credited Success

Download (overlay window)

This window appears when you click **Download** button in the **View Cash deposit** screen.
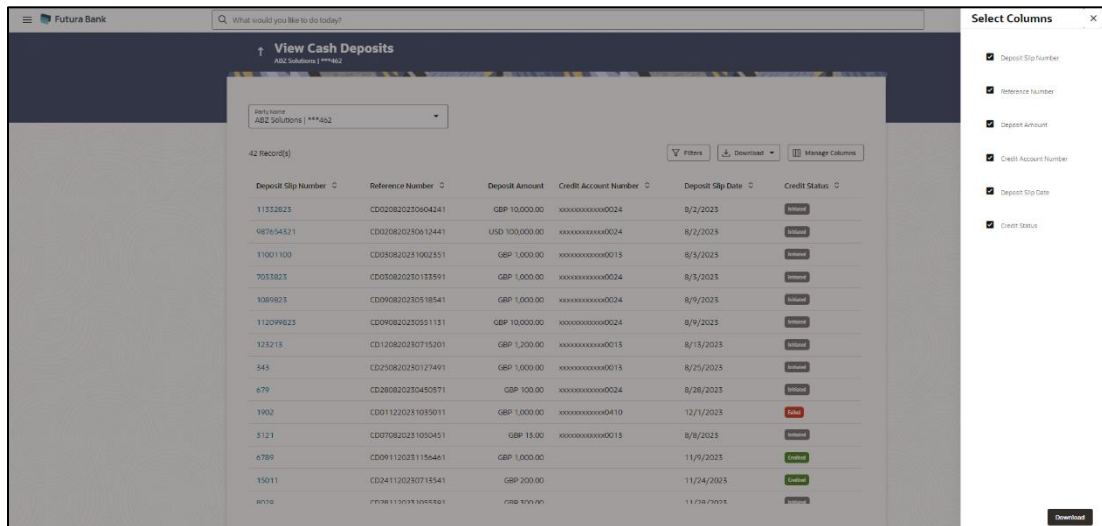
- Click **Download** to download the cash deposit in CSV Format with selected columns.

Manage Columns (overlay window)

This window appears when you click **Manage Columns** button in the **View Cash Deposit** screen.

ORACLE®
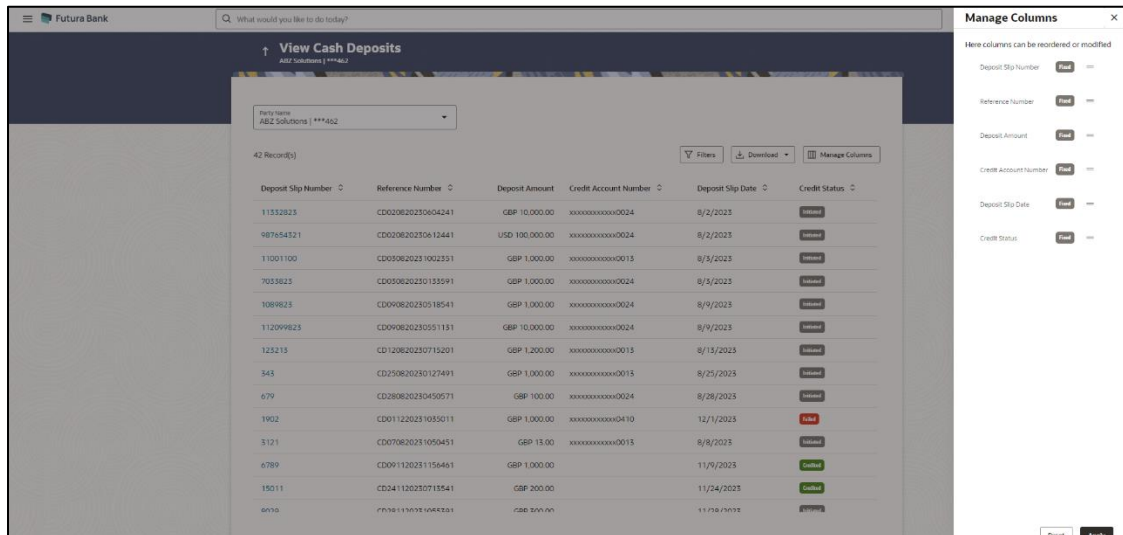
- Click **Apply** to apply the modified columns preferences.

- Click **Reset** to reset the columns preferences.

6.1.2.1 <u>View Cash Deposit Details</u>

This screen appears when you click the **Deposit Slip Number** link of a particular cash deposit record in the **View Cash Collections** screen.

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View Cash Deposit Details (on mobile device)

The **View Cash Deposit Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.

Field Description

Field Name	Description
View Cash Deposit Details	
Party Name	Displays the name of the logged-in corporate party.
Deposit Amount	Displays the deposit currency and amount.
Deposit Status	The color-coded status of the deposit is displayed.

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Field Name	Description
Deposit Date	Displays the date of creation of the cash deposit slip.
Credit Account Number	Displays the number of the account in masked format, into which the cash has been deposited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

Denomination Details

You can view these details (if entered during deposit slip creation) on clicking the **More Information** link.

Field Name	Description
Denomination	Displays the various denominations available for the selected currency.
Count	Displays the number of leaves for each denomination that has been deposited.
Amount	Displays the total amount for each denomination. The total amount of all denominations is the total cash that has been deposited under the specific deposit slip.

Deposit Slip Details

Field Name	Description
Deposit Slip Number	Displays the unique number of the cash deposit slip.
Division Code	Displays the assigned division code.
Branch Name	Displays the branch where the cash has been deposited.
Pickup Location	Displays the location of the cash pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Pickup Point	Displays the point of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Pickup Date	Displays the date of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Depositor Name	Displays the name of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Contact Number	Displays the contact number of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Id Proof Type	Displays the type of ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Id Proof Detail	Displays the unique ID/number of the ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.

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Field Name	Description
Pooling Details	
Pooling Level	Displays the pooling level set at the host.
Amount Credit Level	Displays the level at which pooling has been applied to the deposited cash.
Percentage Pooling	Displays whether or not percentage pooling is applicable.

If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.

Field Name	Description
Pooling Account Number	Displays the account number that the cash has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of cash credited to the account.

Enrichment Details

This section displays the additional information added as part of enrichment of data, for each deposit slip record.

Additional Details

This section displays the details entered for easy identification and reconciliation of the cash deposited.

Field Name	Description
Number of Additional Fields	Displays the number of fields of additional details.
Field 1 – Field 10	Displays the additional details entered during cash deposit creation. The number of fields can range from 1 to 10.

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6.2 Cheques

6.2.1 Create Cheque Deposit

Using this screen, you can enter the details of the cheques being deposited into the corporate's account. Once you enter the cheque details, you can also save the entry as a draft, to resume later.

For creating a cheque deposit slip, there are two separate entries to be made:

- Add Deposit Slip Details – It is mandatory to create a deposit slip for every deposit being made.
- Add Cheque Details – You can link one or more cheques to a single deposit slip.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > Cheque Deposit

To create a deposit slip and add cheques to it:

Field Description

Field Name	Description
Create Cheque Deposit	
Party Name	Select the party name from the dropdown list in which the Cheque Deposit must be created. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user.
Draft	

A list of cheque deposit entries saved as drafts is displayed, with the following fields.

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Field Name	Description
Search	Indicates an option to search for specific cheque deposit drafts. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
Draft Name	Displays the name that has been used to save the cheque deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
Creation Date	Displays the date of creation of the cheque deposit draft record.
Number of Deposit Slips	Displays the number of deposit slips present in the cheque deposit draft record.
Last Updated	Displays the date when the cheque deposit draft record was last updated.
🗑	Indicates an option to delete the cheque deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cheque Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

Note: If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.

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Field Description

Field Name	Description
Add Deposit Slip Details (overlay window)	
Deposit Slip Number	Enter a unique number for the cheque deposit slip.
Deposit Slip Date	Select the date of creation of the cheque deposit slip. This date must be greater than or equal to the current date.
Credit Account Number	Select the account number for crediting the cheque amount. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number.
	If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the **Pooling Account Details** link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Service Type	Select the service to be used for depositing the cheque. The options are:
	• **Pickup** – This option is available for selection only if the corporate is registered for the pick-up service.
	• **Deposit at Branch** – The corporate must make their own arrangements to deliver the cheque at the branch for depositing.
Pickup Date	Select a date for the bank to pick up the cheque. This field appears when you select the **Pickup** option in the **Service Type** field.
Pickup Location	Select the location from where the bank must pick-up the cheque. This field appears when you select the **Pickup** option in the **Service Type** field.
Pickup Point	Select the required pick-up point. This field appears when you select the **Pickup** option in the **Service Type** field.
Pooling Account Details	This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.

Percentage Pooling	Basis of Amount Credit	Pooling Level
No	Pooling Level	Account

Field Name	Description
Pooling Level	Displays the pooling level set at the host.

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Field Name	Description
Basis of Amount Credit	Displays the level at which pooling will be applied to the cheque amount.
Percentage Pooling	Displays whether or not percentage pooling is applicable.
Pooling Account Number	Displays the account numbers that the cheque amount must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of cash being deposited in each account.

Additional Details

This section is provided to enable you to capture additional data regarding the cheque deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.

Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque being deposited. The number and types of fields available in this section depend on what has been set up for the corporate, by the bank.

2. Once you enter the required details, click **Save Enrichment**.
   A record entry with the enrichment details appears, with options to edit or delete it.

   - To edit the enrichment details, click ✏️ .

   - To delete the enrichment details, click 🗑️ .

3. Click **Add**. The record appears in the **Deposit Slip Details** list in the **Create Cheque Deposit** screen.

   - To edit or delete the deposit slip record, you can click ⋮ and select the relevant option.
   - Click **Save as Draft** to save the entered values and resume at a later point in time.

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On Adding the Deposit Slip

4. Click the **Add Cheque** link in the deposit slip record, to add cheques details to it. The **Add Cheque Details** overlay window appears.

Add Cheque Details (overlay window)

Field Description

Field Name	Description
Add Cheque Details (overlay window)	
Cheque Date	Enter the date of the cheque.
Cheque Number	Enter the unique number of the cheque.
Cheque Amount	Select the cheque currency and enter the amount.
Cheque Type	Select the type of cheque being deposited.
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Credit Account Number	Select the account where the cheque needs to be deposited. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Drawer Details	
Drawer Name	Select the name of the drawer of the cheque.
Drawer Account Number	Enter the account number of the drawer of the cheque. You can either enter the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Drawer Account Name	Enter the name on the account of the drawer of the cheque.

Drawn on Bank Details

This section enables you to search and select the drawn on bank details, by entering the partial or full bank and branch names or the routing number, and clicking 🔍. To reset the values entered, click ↻.

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Field Name	Description
Bank Name	Enter the partial or full bank name, on which the cheque has been drawn. This field should be used in conjunction with the branch field for the search. The search results appear as you type the search string.
Branch	Enter the partial or full branch name, on which the cheque has been drawn. This field should be used in conjunction with the bank field for the search. The search results appear as you type the search string.
Routing Number	Enter the partial or full routing number to search for the bank on which the cheque has been drawn. The search results appear as you type the search string.
Q	Click this icon to search for the bank on which the cheque has been drawn, after entering the search string(s). A list of matching bank names with their details appears. Click the **Select** link beside the required bank record. The selected bank record appears in the **Drawn on Bank Details** section.
↻	Click this icon to reset the search string(s) entered.

Additional Details

This section is provided to enable you to capture additional data regarding the cheque, if required. For example, you can enter details for easy identification and reconciliation of the cheque being deposited.

Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.

5. Once you enter the required details, click **Save Enrichment**.

6. Click **Add**. The cheque details are added to the deposit slip.
   - To add another cheque record, click the **Add Cheque** link.
   - To view the details of the cheques added, click the **Show Cheques** link. The number beside the link denotes the number of cheques added to the deposit slip.
   - To edit or delete the deposit slip, click ⋮ .
   - To add another deposit slip to the transaction, click **Add Deposit Slip**.
   - Click **Save as Draft** to save the entered details and resume at a later point in time.

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7. Click **Submit** to submit the record. The Review screen appears.
   OR
   Click **Cancel** to cancel the transaction.
   OR
   Click **Back** to go to the previous screen.

8. In the Review screen, click the **<u>View Details</u>** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.
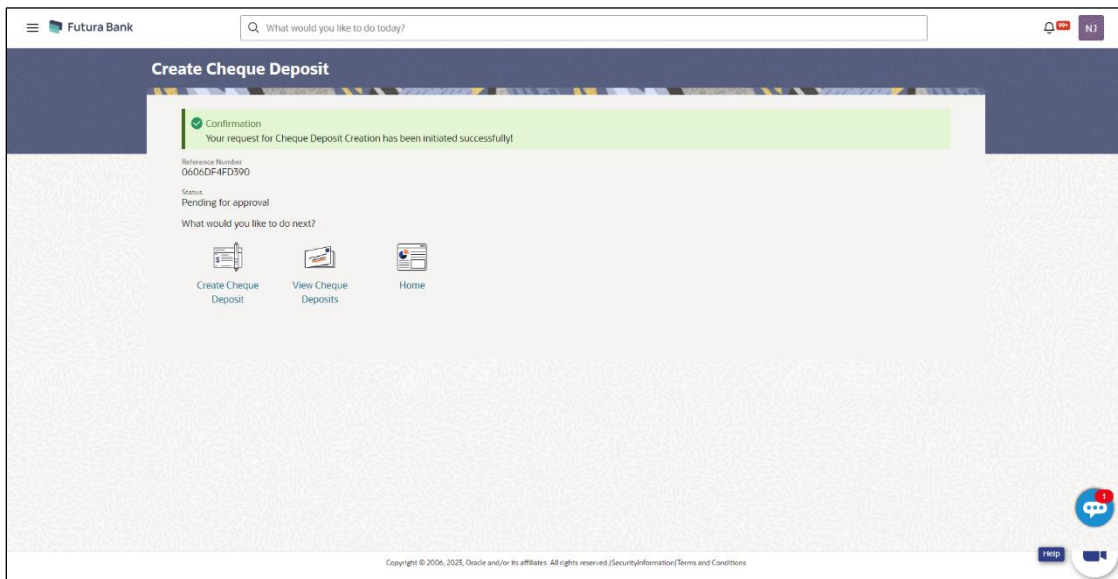
9. Click the **Click here to view Cheque deposit receipt** link to view the receipt of the cheque deposit.
OR
Click the **Create Cheque Deposit** link to create further cheque deposit records.
OR
Click the **View Cheque Deposits** link to view the existing cheque deposit records.
OR
Click the **Home** link to go to the dashboard.

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6.2.2 View Cheque Deposit

Using this screen, you can view the details of existing cheques collection records.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cheque Deposits

To view the details of cheque collection:

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View Cheque Deposit (on mobile device)

The **View Cheque Collections** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.

← **View Cheque Deposits**

Party Name
ABZ Solutions | ***462 ▼

🔍 Search...   ▽ ⤓

List of Cheques

Cheque Number
4232 Initiated
Date
9/22/2023
Cheque Amount
GBP 200.00
Realization Amount
-
Drawer Name
sads
Deposit Slip Number
8943763
Deposit Slip Date
9/19/2023
Credit Status
Initiated

Cheque Number
3132 Initiated
Date
9/14/2023
Cheque Amount
GBP 200.00
Realization Amount
-
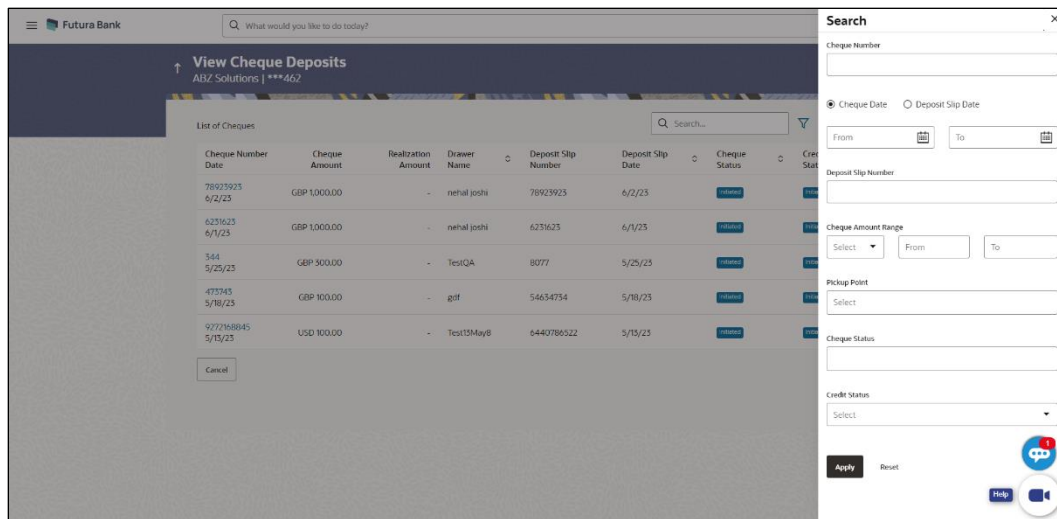
Field Description

Field Name	Description
View Cheque Collections	
Party Name	Select the party name and ID from the dropdown list to view the cheque deposit created. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcif selection, the list of cheque deposit is displayed.

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Field Name	Description
List of Cheques	
This section displays a list of existing cheque deposit records. You can search for specific records using the search field and narrow the results down using the filter ($\triangledown$) options. You can also download the list in CSV format.	
Cheque Number **Date**	Displays the unique number of the cheque. This is a hyperlink which when clicked displays the details of the cheque. For more information on the details displayed, refer the **View Cheque Collection Details** section below. Also displays the date of issue of the cheque.
Cheque Amount	Displays the amount for which the cheque has been drawn.
Realization Amount	Displays the cheque amount that has been realized.
Drawer Name	Displays the name of the party that has issued the cheque.
Deposit Slip Number	Displays the reference number of the deposit slip created when depositing the cheque.
Deposit Slip Date	Displays the date on the deposit slip.
Cheque Status	Displays the status of the cheque.
Credit Status	Displays the status of the cheque amount credit.

1. In the **View Cheque Collections** screen, you can do one of the following:

   - To search for specific cheque deposits, in the **Search** field, enter the partial or complete cheque number / cheque amount / drawer name / deposit slip number. The matching results are dynamically displayed.

   - To filter the search results:

     o Click $\triangledown$. The **Search** overlay window appears. For more information on the fields in this overlay window, refer the **Search (overlay window)** section below.

     o Enter the search criteria in the overlay window.

     o Click **Apply** to filter the cheque deposit records.
       OR
       Click **Reset** to clear the entered search criteria.

   - Click **Download** to download the list of cheque deposits in CSV format.

   - Click the link under **Cheque Number** to view the details of a specific cheque deposit record. The **View Cheque Collection Details** screen appears. For more information, refer the **View Cheque Collection Details** section below.

   - Click **Cancel** to go to the dashboard.

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Search (overlay window)

This window appears when you click ⧩ in the **View Cheque Collections** screen.

Field Description

Field Name	Description
Search (overlay window)	
Cheque Number	Indicates an option to search for a cheque deposit record based on the cheque number.
Cheque Date From - To	Indicates an option to search for cheque deposit records based on a date range, within which the cheques were issued.
Deposit Slip Date From - To	Indicates an option to search for cheque deposit records based on a date range, within which the deposit slips were created.
Deposit Slip Number	Indicates an option to search for a cheque deposit record based on the deposit slip number.
Cheque Range Amount Currency From - To	Indicates an option to search for cheque deposit records based on an amount range for a particular currency.
Cheque Status	Indicates an option to search for cheques in a particular status.
Credit Status	Indicates an option to search for cheque deposit records based on the credit status.

6.2.2.1 View Cheque Deposit Details

This screen appears when you click the **Cheque Number** link of a particular cheque deposit record in the **View Cheque Deposit** screen.

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View Cheque Details (on mobile device)

The **View Cheque Deposit Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.

Field Description

Field Name	Description
View Cheque Collection Details	
Party Name	Displays the name of the logged-in corporate party.
Cheque Number	Displays the unique cheque number.
<Cheque Status>	Displays the status of the cheque.

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Field Name	Description
Cheque Date	Displays the date when the cheque has been drawn.
Cheque Amount	Displays the amount for which the cheque has been drawn.
Credit Account Number	Displays the account number to credit the cheque amount to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

The following fields are displayed when you click the **More Information** link.

Field Name	Description
Division Code	Displays the division code.
Credit Arrangement Days	Displays the number of days after depositing the cheque when the funds will be credited to the customer's account, even if the cheque has not yet been cleared.
Drawer Details	
Drawer Account Number	Displays the account number of the drawer (issuing party) of the cheque. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Drawer Name	Displays the name of the drawer of the cheque.
Drawn On Bank Details	
Drawn on Bank and Branch	Displays the name of the bank and branch from where the cheque has been drawn.
Routing Number	Displays the unique identification code of the bank that the cheque has been drawn on.

The following tabs are present in the **View Cheque Deposit Details** screen:

- Additional Details
- Enrichment Details
- Deposit Slip Details

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Additional Details tab
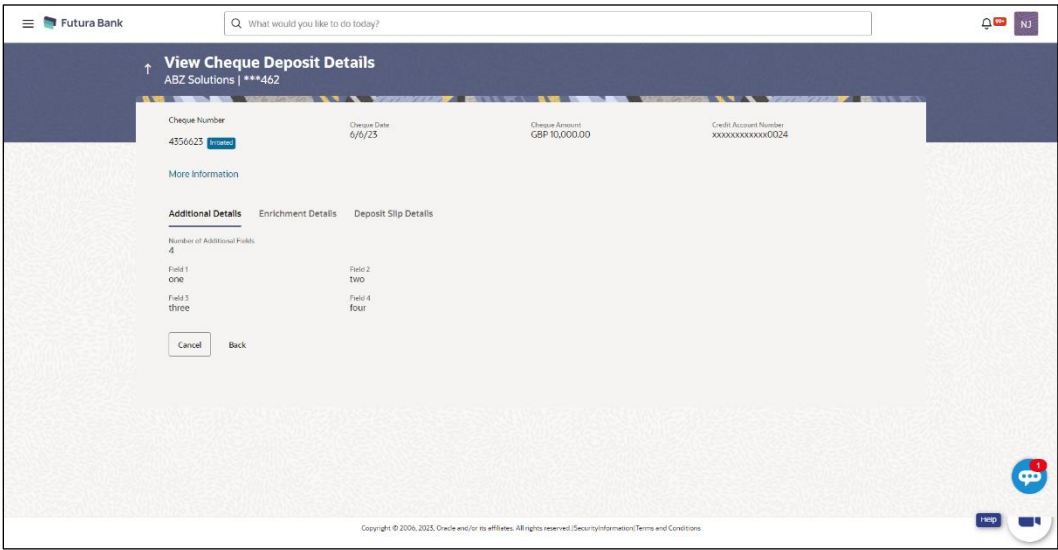
Field Description

Field Name	Description
Additional Details	
This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.	
Number of Additional Fields	Displays the number of additional fields entered.
Field 1 – Field 10	Displays that many number of additional fields, along with their respective values, as indicated by the number above.

Enrichment Details tab
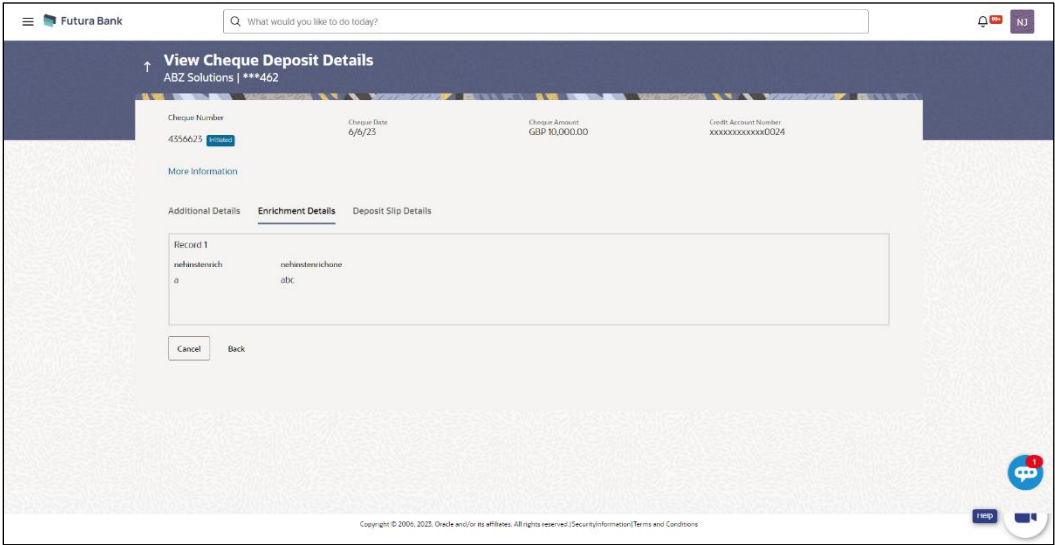
Field Description

Field Name	Description

Enrichment Details

This section displays the enrichment details associated with the cheque deposited. The number and types of fields available in this section depend on the settings maintained by the bank.

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Deposit Slip Details tab

Field Description

Field Name	Description
Deposit Slip Details	
Deposit Slip Number	Displays the number of additional fields entered.
Deposit Slip Date	Displays that many number of additional fields, along with their respective values, as indicated by the number above.
Pooling Details	
Pooling Level	Displays the pooling level set at the host.
Amount Credit Level	Displays the level at which pooling has been applied to the deposited cheque.
Percentage Pooling	Displays whether or not percentage pooling is applicable.

If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.

Division Description	Displays the description of the pooling level.

Field Name	Description
Pooling Account Number	Displays the account number that the cheque amount has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of the cheque amount allotted to the pooling account.

Additional Details

This section displays the details entered for easy identification and reconciliation of the cheque deposited.

Enrichment Details

This section displays the additional information added as part of enrichment of data, for the cheque deposited.

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6.3 Cash Withdrawal

A corporate user, based on their access rights, can create cash withdrawal requests. The cash can either be collected from the branch or delivered to the address maintained for the party. Specific denominations can also be requested.

6.3.1 Create Cash Withdrawal

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > Create Cash Withdrawal

To create a cash withdrawal request:

Cash Withdrawal Details step

Cash Withdrawal (on mobile device)

The **Create Cash Withdrawal** transaction is also available on a mobile device. The features, validations, links, steps, and transaction aspects available on web browsers on desktop computers are also available on the mobile device.

Field Description

Field Name	Description
Cash Withdrawal	
Party Name	Select the party name from the dropdown list in which the Cash Withdrawal must be created. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user.

Cash Withdrawal Details step

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Field Name	Description
Slip Number	Enter the withdrawal slip number.
Branch Name	Select the branch to withdraw cash from.
Debit Account Number	Select the account to withdraw the cash from. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the **Balance** field appears along with the currency and the balance amount.
Cheque Number	Enter the cheque number if a cheque is being issued to withdraw cash.
Cheque Date	Click the calendar icon and select the date of issue of the cheque.
Withdrawal Amount	Select the currency and enter the amount to withdraw.
Debit Amount	Displays the currency and amount that is being debited from the account selected in the **Debit Account Number** field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.
Withdrawal Date	Click the calendar icon and select the date of cash withdrawal.
Services	Select whether the cash is to be collected from the branch or delivered to the party. If you select the **Collect Cash** option then you must enter the recipient's details in the fields that follow. If you select the **Deliver** option, then you must select the delivery location in the field that follows.
Recipient Name	Enter the name of the recipient who is to collect the cash from the branch. This field appears if you select the **Collect Cash** option from the **Services** field.
ID Proof Type	Select the type of ID proof document that the recipient is to produce when collecting the cash from the branch. This field appears if you select the **Collect Cash** option from the **Services** field.
ID Proof Details	Enter the unique identifier number of the selected ID proof document. This field appears if you select the **Collect Cash** option from the **Services** field.
Contact Number	Enter the contact number of the recipient. This field appears if you select the **Collect Cash** option from the **Services** field.
Delivery Point	Select the location to deliver the cash. This field appears if you select the **Deliver** option from the **Services** field.

1. In the **Cash Withdrawal** screen, enter the required withdrawal details in the **Cash Withdrawal Details** step.

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2. Click **Next** to go to the **Additional Details** step.
    OR
    Click Cancel to cancel the transaction.
    OR
    Click **Back** to go to the dashboard.

Additional Details step

Field Description

Field Name	Description
Cash Withdrawal	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Additional Details step	
Denomination	Displays the available denomination for withdrawal.
Count	Enter the number of leaves of the denomination that are required.
Amount	Displays the total amount for each denomination. This field is automatically updated when you enter the count.
Additional Details	
Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

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3. Once you enter the required details in the **Additional Details** step, click **Submit** to submit the transaction. The Review screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the dashboard.

4. Review the details in the Review screen and click **Confirm**. A confirmation message appears with the transaction reference number and status.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the dashboard.
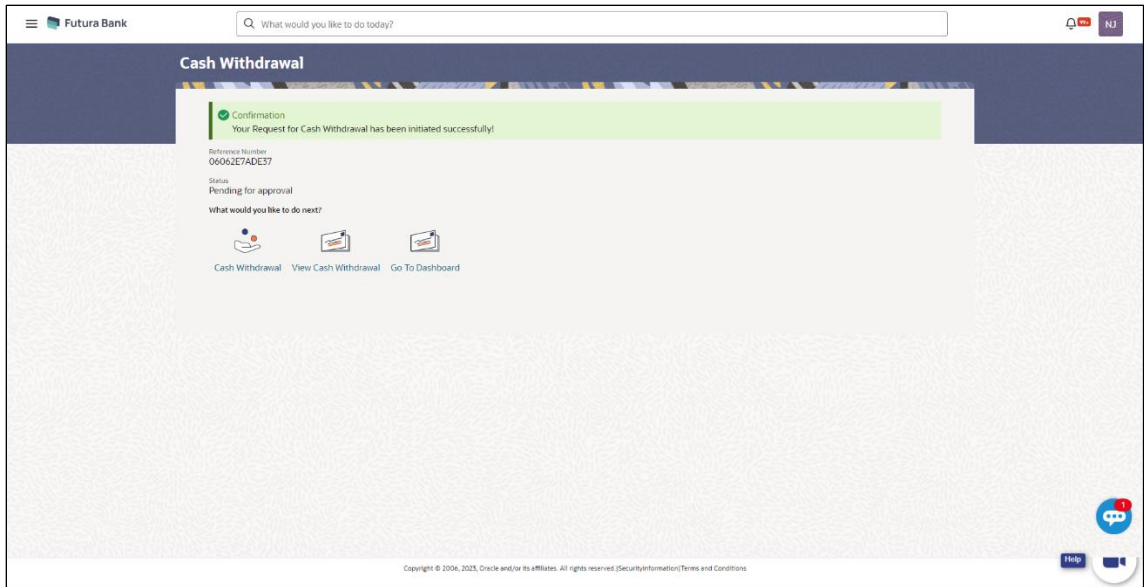
5. In the Confirmation screen, click the **Click to view cash withdrawal receipt** link to view the transaction details.
OR
Click **Cash Withdrawal** to create another cash withdrawal request.
OR
Click **View Cash Withdrawal** to view the existing cash withdrawal requests.
OR
Click **Go To Dashboard** to go to the main dashboard.

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6.3.2 View Cash Withdrawal

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cash Withdrawal

To view the cash withdrawal records:

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View Cash Withdrawal (on mobile device)

You can view the list of cash withdrawal records on a mobile device as well.

Field Description

Field Name	Description
View Cash Withdrawal	
Party Name	Select the party name from the dropdown list in which the associated party must be onboarded. By default, the primary party of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcif selection, the list of associated parties is displayed.

Field Name	Description
List of Cash Withdrawal	
This section displays a list of existing cash withdrawal requests. You can search for specific records using the search field and narrow the results down using the filter (∇) options. You can also download the list in CSV format.	
Host Reference Number	Displays the unique reference number of the cash withdrawal request as a hyperlink. Click this link to view the details of the cash withdrawal request. For more information, refer the **View Cash Withdrawal Details** section below.
Slip Number	Displays the withdrawal slip number.
Cheque Number	Displays the number of the cheque issued for withdrawal, if applicable.
Withdrawal Date	Displays the date of cash withdrawal.
Debit Account Number	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Withdrawal Amount	Displays the withdrawal currency and amount.
Status	Displays the status of the cash withdrawal request.

1. In the **View Cash Withdrawal** screen, you can do one of the following:

   - To search for specific cash deposits, in the **Search** field, enter the partial or complete withdrawal slip number / host reference number / cheques number / debit account number / withdrawal amount. The matching results are dynamically displayed.

   - To filter the search results:

     o Click ∇ . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the **Search (overlay window)** section below.

     o Enter the search criteria in the overlay window.

     o Click **Apply** to filter the cash withdrawal requests.
       OR
       Click **Reset** to clear the entered search criteria.

   - Click **Download** to download the list of cash withdrawal requests in CSV format. In case you are viewing the cash withdrawal records on a mobile device, then click ⬇ to download the list. Refer the **Download (overlay window)** section below.

   - Click **Manage Columns** to reorder or modify or save column preferences in cash withdrawal screen, refer the **Manage Columns (overlay window)** section below.

   - Click the link under **Host Reference Number** to view the details of a specific cash withdrawal request. The **View Cash Withdrawal Details** screen appears. For more information, refer the **View Cash Withdrawal Details** section below.

   - Click **Cancel** to go to the dashboard.

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Search (overlay window)

This window appears when you click in the **View Cash Withdrawal** screen.

Field Description

Field Name	Description
Search (overlay window)	
Host Reference Number	Indicates an option to search for a cash withdrawal record based on the host reference number.
Slip Number	Indicates an option to search for a cash withdrawal record based on the withdrawal slip number.
Cheque Number	Indicates an option to search for a cash withdrawal record based on the cheque number.
Withdrawal Date From - To	Indicates an option to search for cash withdrawal records based on a date range.
Debit Account Number	Indicates an option to search for cash withdrawal records based on the account number that has been debited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Withdrawal Amount Range Currency From - To	Indicates an option to search for cash withdrawal records based on an amount range for a particular currency.

Download (overlay window)

This window appears when you click **Download** button in the **View Cash Withdrawal** screen.

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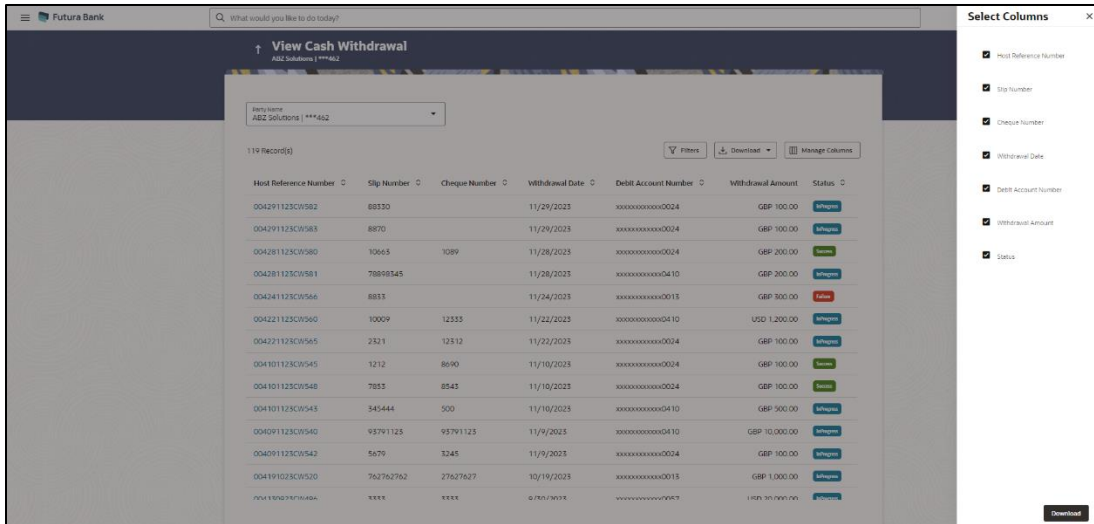
- Click **Download** to download the cash withdrawal request in CSV Format with selected columns.

Manage Columns (overlay window)

This window appears when you click **Manage Columns** button in the **View Cash Withdrawal** screen.
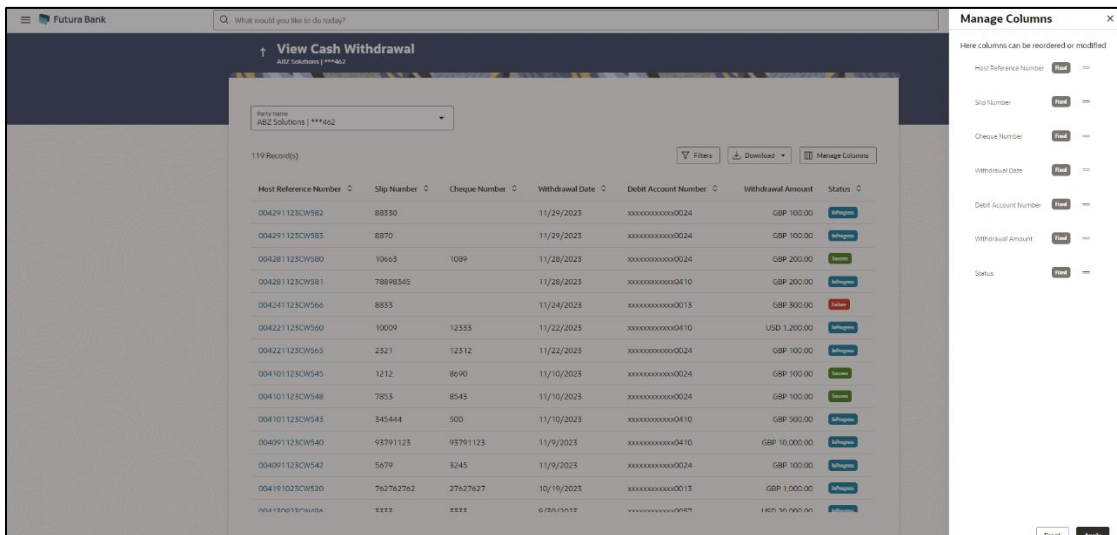
- Click **Apply** to apply the modified columns preferences.

- Click **Reset** to reset the columns preferences.

6.3.2.1 View Cash Withdrawal Details

This screen appears when you click the **Host Reference Number** link of a particular cash withdrawal request in the **View Cash Withdrawal** screen.

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View Cash Withdrawal Details

ABZ Solutions | ***462

Party Name
ABZ Solutions | ***462

Host Reference Number	**Slip Number**	**Withdrawal Date**	**Withdrawal Amount**
004281123CW580 `Success`	10663	11/28/2023	GBP 200.00

Debit Account Number
xxxxxxxxxxxx0024

Branch Name
004-FLEXCUBE-UNIVERSAL-BRANCH

Cheque Number
1089

Cheque Date
11/28/2023

Debit Amount
GBP 200.00@1

Recipient Details

Recipient Name
BHUSHAN

ID Proof Type
Others

ID Proof Details
6089999999

Contact Number
8777777777

Denomination Details

Denomination	Count	Amount
100	2	GBP 200.00

Less Information

[Cancel] [Back]

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View Cash Withdrawal Details (on mobile device)

Field Description

Field Name	Description
View Cash Withdrawal Details	
Party Name	Displays the name of the logged-in corporate party.
Host Reference Number Status	Displays the unique reference number of the cash withdrawal request, fetched from the host. The status of the cash withdrawal request is also displayed.

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Field Name	Description
Slip Number	Displays the withdrawal slip number.
Withdrawal Date	Displays the date of cash withdrawal.
Withdrawal Amount	Displays the withdrawal amount.

The following fields are displayed when you click the **More Information** link.

Field Name	Description
Debit Account Number	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Branch Name	Displays the name of the branch where the cash is being withdrawn.
Cheque Number	Displays the number of the cheque issued for the cash withdrawal.
Cheque Date	Displays the date of issue of the cheque.
Debit Amount	Displays the currency and amount that is being debited from the account selected in the **Debit Account Number** field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.

Recipient Details

This section is displayed if the cash collection from branch option is selected during creation of the cash withdrawal request.

Field Name	Description
Recipient Name	Displays the name of the recipient who is to collect the cash from the branch.
ID Proof Type	Displays the type of ID proof document that the recipient is to produce when collecting the cash from the branch.
ID Proof Details	Displays the unique identifier number of the ID proof document.
Contact Number	Displays the contact number of the recipient.

Denomination Details

Field Name	Description
Denomination	Displays the denomination in which the cash is being withdrawn.
Count	Displays the number of leaves of the denomination that have been requested.
Amount	Displays the total amount for each denomination.

Additional Details

This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.

Field Name	Description
Number of Additional Fields	Displays the number of additional fields added during cash withdrawal request. This value can range from 0 to 10.

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Field Name	Description
Field 1 – Field 10	Displays the additional details recorded during cash withdrawal request. A maximum of 10 fields can be present.

2. In the **View Cash Withdrawal Details** screen, click **Cancel** to cancel viewing the cash withdrawal details.
   OR
   Click **Back** to go to the previous screen.

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6.4 <u>View Pickup/Delivery</u>

This option enables the corporate user to view all pickup and delivery points of the logged-in corporate party.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Pickup/Delivery

To view details of the pickup and delivery points:

View Pickup / Delivery Point

Field Description

Field Name	Description
View Pickup/Delivery Point	
Party Name	Select the party name from the dropdown list in which the associated party must be onboarded. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcif selection, the list of associated parties is displayed.
List of Pickup / Delivery Point	
Search	Enter the partial or complete point code, or pickup point name, or service type, or location, or other relevant search strings to search for the required pickup/delivery point.
	The search results appear as you type the search string.

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Field Name	Description
	Click the filter icon to filter the list of pickup/delivery points based on certain search criteria. An overlay window appears. For more details, refer the **Add Details overlay window** section below.
Point Code	Displays the unique code of the pickup/delivery point. This is a hyperlink, which when clicked displays the details of the point. For more information, refer the **View Pickup/Delivery Point details** section below.
Pickup Point	Displays the name of the pickup/delivery point.
Service Type	Displays whether the point is for 'pickup' or 'delivery'.
Cheque/Cash	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
Location	Displays the location of the pickup/delivery point.
Adhoc/Schedule	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
Day and Time Slot	Displays the day and time slot for pickup/delivery.
Status	Displays the status of the pickup/delivery point.

1. In the **View Pickup/Delivery Point** screen, click the **Point Code** link to view further details of the pickup/delivery point. The **View Pickup/Delivery Point** details screen appears.

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View Pickup/Delivery Point details

This screen appears when you click the Point Code of a specific pickup/delivery point in the **View Pickup/Delivery Point** screen.

For Pickup service type

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For Delivery service type

Field Description

Field Name	Description
View Pickup/Delivery Point	
Party Name	Displays the name of the logged-in corporate party.
Pickup Point Code	Displays the name of the pickup/delivery point. Also displays the status of the pickup/delivery point.
Service Type	Displays whether the point is for 'pickup' or 'delivery'.
Cheque/Cash Instrument	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
Pickup/Delivery Location	Displays the location of the pickup/delivery point.
Pickup/Delivery Point	Displays the name of the pickup/delivery point.
Host Reference Number	Displays the reference number of the pickup/delivery point, assigned by the host.
Adhoc/On Call	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
Pickup/Delivery Schedule Details	
Frequency	Displays the frequency of pickup/delivery.
Day of Week	Displays the day of the week, when the pickup/delivery is scheduled.
Time Slot	Displays the time slot of the pickup/delivery.

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Field Name	Description
Pickup/Delivery on holidays	Displays 'Yes' if pickup/delivery can happen on holidays, and 'No' otherwise.
Contact Details	
Contact Person	Displays the name of the contact person for pickup/delivery.
Address 1 - 3	Displays the address of the pickup/delivery point.
Country	Displays the country of the pickup/delivery point.
PIN code	Displays the zip code of the pickup/delivery point.
Mobile	Displays the mobile number of the contact person.
Email	Displays the email ID of the contact person.

2. Click **Back** to go to the main **View Pickup/Delivery Point** screen.

Add Details overlay window

This window appears when you click the filter ( ) icon in the **View Pickup/Delivery Point** screen.

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Field Description

Field Name	Description
Add Details	
Select Pickup or Delivery	Select the **Pickup** option or the **Delivery** option, based on requirement.
Pickup for	Select what the pickup is for. The options are: • Cheque • Cash • Both This field appears only when you select **Pickup** from the **Select Pickup or Delivery** field.
Delivery for	Displays **Cash** by default. This field appears only when you select **Delivery** from the **Select Pickup or Delivery** field.
Pickup Location / Delivery Location	Select the location of the pickup/delivery point to be searched.
Pickup Point / Delivery Point	Select the unique code of the pickup/delivery point to be searched.
Adhoc/On Call	Switch the toggle ON to view all pickup/delivery points where adhoc or on call pickup/delivery is supported.
Pickup on holidays/ Delivery on holidays	Switch the toggle ON to view all points where pickup/delivery on holidays is supported.
Frequency	Select the frequency of pickup/delivery of the points to be searched.
Day of Week	Select or enter the day of the week that has been assigned to the pickup/delivery points being searched.

On selecting/entering the required details, click **Apply** to apply the filter criteria. Or click **Reset** to reset them.

7. Netting

Netting module of the Oracle Banking Cash Management system involves setting off the value of multiple positions or payables between two or more parties. It ascertains the party who owed obligation in a Bi-party agreement. It reduces the absolute number and volume of payables and receivables transactions leading to significant cost savings.

7.1 Accept / Reject Netting

The 'Netting' screen helps user to accept or reject a netting transaction on a particular associated party against its receivables and payables so that the number of payment transactions between those two parties is reduced leading to significant cost savings. User can search for the netting transaction by Netting Reference Number.

Pre-requisites

User must have valid corporate login credentials.

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > Accept/Reject Netting

To view the **Accept / Reject Netting**

Field Description

Field Name	Description
Accept/Reject Netting	

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Field Name	Description
Party Name	Select the party name from the dropdown list to view the netting transaction for that selected/logged in party. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcif selection, the list of netting transaction is displayed.
Netting ID	Displays the ID of the netting transaction.
Netting Creation Date	Displays the date of netting transaction created.
Netting Start Date	Displays the date from when the invoices are considered for netting purpose based on the payment due date.
Netting End Date	Displays the date till when the invoices are considered for netting purpose based on the payment due date.
Pay In / Out Date	Displays the date of Pay In/Out of netting transaction. This is only for MIS purpose.
Settlement Date	Displays the settlement date of netting transaction.
Net Pay In/Pay Out	Displays the net of Pay In/Out of netting transaction.

1. In the **Accept/Reject Netting** screen, you can do one of the following:

- To search for specific netting transaction, in the **Search** field, enter the partial or complete transaction ID.

- To filter the search results:

  - Click ▽. The **Search** overlay window appears. For more information on the fields in this overlay window.
  - Enter the search criteria in the overlay window.
  - Click **Apply** to filter the cash deposit records.
    OR
    Click **Reset** to clear the entered search criteria.
  - ○

Search (overlay window)

This window appears when you click ▽ in the **Accept / Reject Netting** screen.

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Field Description

Field Name	Description
Search (overlay window)	
Netting Reference Number	Indicates an option to search for a netting record based on the netting reference number.
Currency	Indicates an option to search for a netting record based on the currency listed in the dropdown.

2. Click ⋮ icon to select the accept/reject for the selected netting transactions.

The **Accept/Reject Netting – Forex Details** screen displays.

Accept/Reject Netting – Forex Details

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Field Description

Field Name	Description
Basic Info	
Structure Description	Displays the description of the structure associated to that netting transaction.
Global Netting Center	Displays the ID of the global netting center associated to that netting transaction.
Sub Center	Displays the Sub center associated to that netting transaction.
Corporate	Displays the corporate associated to that netting transaction.
Netting Period Start Date	Displays the start date of netting period of that netting transaction.
Netting Period End Date	Displays the end date of netting period of that netting transaction
Netting Frequency	Displays the frequency of that netting transaction
Netting Cycle	Displays the netting cycle of that netting transaction
No of Netting Cycle To Be Included (Previous)	Displays the previously included netting cycles for that netting transaction

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Field Name	Description
Creation Date	Displays the creation date of netting transaction
Settlement Currency	Displays the currency for the settlement.
Settlement / Netting Date	Displays the settlement / netting date.
Pay Out / Pay In Date	Displays the Pay out / In date of netting transaction. This is only for MIS purpose
Forex Details	
Receivables	
Currency	Displays the currency of the receivables associated with that netting transaction
Forex Rate	Select the appropriate forex rate(spot/forward) for conversion of receivables from invoice currency to settlement currency. This will get disabled and defaulted to spot if invoice ccy is same is settlement ccy
Forex Contract	Specify the contract number of the forex rate. **Note**: This Field will get enabled only when forex contract is selected as forward.
Forex Date	Specify the date of the forex contract. **Note**: This Field will get enabled only when forex contract is selected as forward.
Forex Rate	Displays the rate of the forex for receivables if in case forex rate is selected as spot else user can input the forex rate in case forex rate is selected as forward
Payables	
Currency	Displays the currency of the payables associated with that netting transaction
Forex Rate	Select the appropriate forex rate(spot/forward) for conversion of payables from invoice currency to settlement currency. This will get disabled and defaulted to spot if invoice ccy is same is settlement ccy

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Field Name	Description
Forex Contract	Specify the contract number of the forex rate.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Date	Specify the date of the forex contract.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Rate	Displays the rate of the forex for payables if in case forex rate is selected as spot else user can input the forex rate in case forex rate is selected as forward

3. Click **Next** to Associated Receivables and Payables section.

The Accept/Reject Netting – Associated Receivables and Payables screen appears.

Accept/Reject Netting – Associated Receivables

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Field Description

Field Name	Description
Associated Receivables	
Invoice Reference Number	Displays the reference number of receivables invoice.
Buyer	Displays the buyer details of receivables.

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Field Name	Description
Outstanding Invoice Amount	Displays the Invoice amount of receivables.
Payment Due Date	Displays the payment due date of receivables
Invoice Status	Displays the instrument status of the invoice/receivable.
Payment status	Displays the payment status of the invoice/receivable
Days Overdue	Displays the ageing days(if any) for associated receivables
Total Receivables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of receivables associated to netting transaction
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency
Amount in Netting Currency	Displays the aggregated receivable amount(in netting currency) for that specific invoice currency of receivables associated to netting transaction
Total Payables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of payables associated to netting transaction
Count	Displays the total count of payables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency
Amount in Netting Currency	Displays the aggregated payable amount(in netting currency) for that specific invoice currency of payables associated to netting transaction
Netting Payout (Netting Currency)	Displays the total payin/payout in netting currency. Net Payin will get displayed if total receivables amount is greater than total payables amount and Net Payout will get displayed if total payable amount is greater than total receivables amount.

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Accept/Reject Netting – Associated Payables

Field Description

Field Name	Description
Associated Payables	
Invoice Reference Number	Displays the reference number of payables invoice.

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Field Name	Description
Supplier	Displays the Supplier details of payables.
Outstanding Invoice Amount	Displays the outstanding invoice amount of payables.
Payment Due Date	Displays the payment due date of payables.
Invoice Status	Displays the instrument status of the invoice/receivable.
Payment status	Displays the payment status of the invoice/receivable
Days Overdue	Displays the ageing days(if any) for associated payables.
Total Receivables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of receivables associated to netting transaction
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency
Amount in Netting Currency	Displays the aggregated receivable amount(in netting currency) for that specific invoice currency of receivables associated to netting transaction
Total Payables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of payables.
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency.
Amount in Netting Currency	Displays the aggregated payable amount(in netting currency) for that specific invoice currency of payables associated to netting transaction

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Field Name	Description
Net Pay Out (Netting Currency)	Displays the total payin/payout in netting currency. Net Payin will get displayed if total receivables amount is greater than total payables amount and Net Payout will get displayed if total payable amount is greater than total receivables amount.

4. Select the Invoices to be delinked from the netting transaction and click Recalculate to calculate the Net Payin/Net Payout amount Total receivables or total payables fields will also get recalculated basis whether the invoice to be delinked has been delinked from associated receivables or associated payables section.

5. Click **Submit**.

   The **Accept/Reject Netting – Review** screen appears.

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Accept/Reject Netting – Review

6. In the **Accept / Reject Netting - Review** screen, verify the details and click **Confirm**.

A confirmation message of request initiation of acceptance/ rejection of transaction appears along with the reference number and status.

Accept / Reject Netting – Confirmation
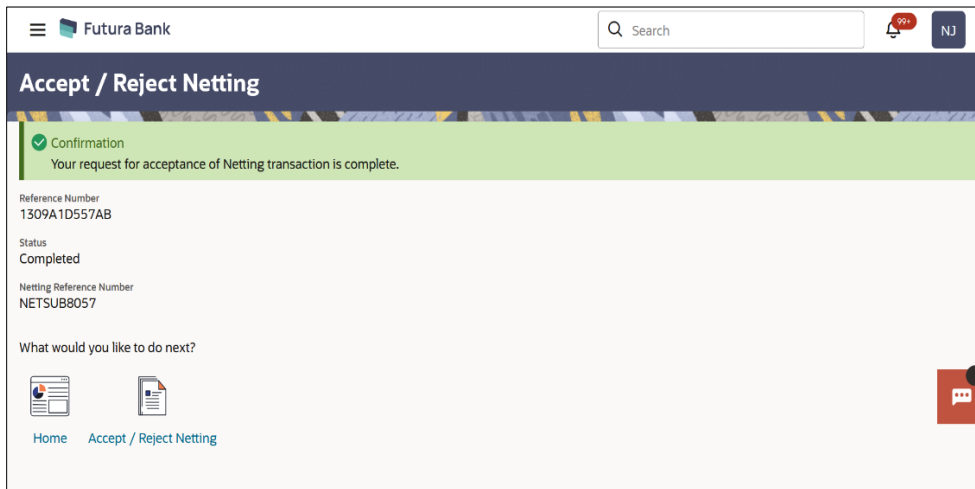
OR

Click **Cancel** to cancel the netting transaction.

OR

Click **Back** to navigate to previous screen.

7.2 <u>View/Edit Netting Structure</u>

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > View/Edit Netting Structure

View/Edit Netting Structure – Select Party Name
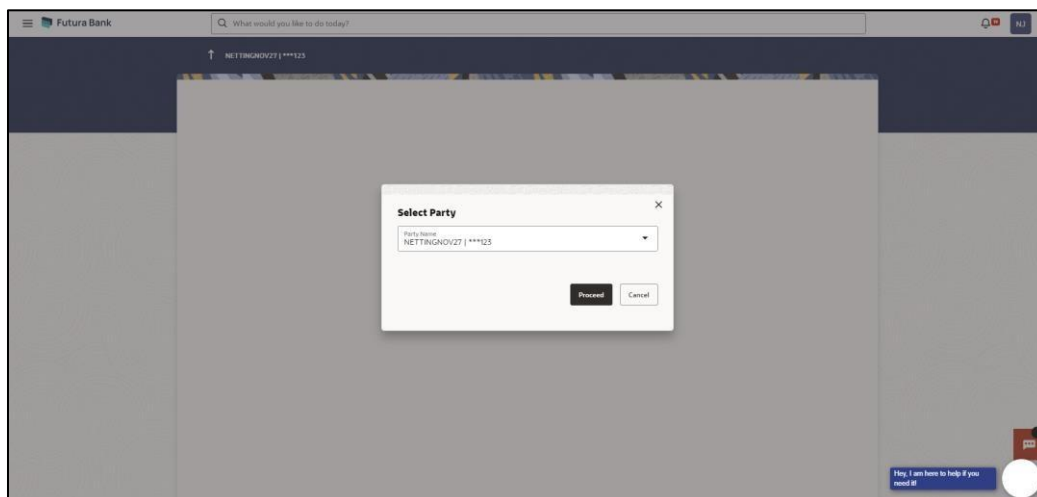
Field Description

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Field Name	Description
Party Name	Select the party name from the dropdown list to view the netting structure associated with that logged in party. By default, the primary party/gcifs of the logged-in user is selected.
	Note: Only accessible parties are displayed to the user. Based on the party/gcifs selection, the list of netting transaction is displayed.

1. Click **Proceed**, based on the party name selected the netting structures are displayed.

View Netting Structure screen appears.

View Netting Structure -Tree View

View Netting Structure - Table View

Field Description Common for both Tree View and Table View

Field Name	Description
Structure Info	
Structure code	Displays the code of netting structure.
Structure Description	Displays the description of netting structure.
Structure Start Date	Displays the start date of netting structure.
Structure End Date	Displays the end date of netting structure.
Global Netting Center ID	Displays the ID of global netting center.
Netting Settlement Days	Displays the netting settlement days (settlement date gets calculated basis this parameter)
Netting Payout Days	Displays the number of days for netting payout(payin/payout date gets calculated basis this parameter)
Frequency	Displays the frequency of that Netting transaction

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Field Name	Description
Pay In Mode	Displays the Pay In mode of Netting transaction.
Pay Out Mode	Displays the Pay Out mode of Netting transaction.
Netting Cycle	Displays the netting cycle to be taken into consideration for inclusion of associated receivables and payables for netting transaction
Previous Cycle Type	Displays the Previous netting cycle type.
Information displayed on netting customer card.	
Customer Name	Displays the name of customer associated with the structure
Customer Number	Displays the customer number of the customer name associated with the structure
Customer Type	Displays the type of the customer added to structure
品 1	Displays the number of subsidiary account linked to the netting structure.

2. Click **Parameters** to view the parameters information of subsidiary.

3. On **View Netting Structure** screen, click **Edit** button.

   The **Edit Netting Structure** screen appears.

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Edit Netting Structure

Field Description

Field Name	Description
Structure Info	
Structure code	Displays the code of netting structure.
Structure Description	Displays the description of netting structure.
Structure Start Date	Displays the start date of netting structure.
Structure End Date	Displays the end date of netting structure.
Global Netting Center ID	Displays the ID of global netting center.

Field Name	Description
Netting Settlement Days	Displays the netting settlement days (settlement date gets calculated basis this parameter)
Netting Payout Days	Displays the number of days for netting payout(payin/payout date gets calculated basis this parameter)
Frequency	Displays the frequency of that netting transaction
Pay In Mode	Displays the Pay mode of Netting transaction
Pay Out Mode	Displays the Pay Out mode of Netting transaction
Netting Cycle	Displays the netting cycle to be taken into consideration for inclusion of associated receivables and payables for netting transaction
Previous Cycle Type	Displays the Previous netting cycle type.

4. Click on **Previous Request Status** to view the request status.

The **Previous Request Status** screen appears.

Previous Request Status

Field Description

Field Name	Description

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Structure Info

Reference Number   Displays the reference number of receivables invoice.

Request Date   Displays the date of netting structure.

Edit Netting Structure -_Subcentre

5. Click ⋮ icon on **Subcentre** node and then click **Parameters** to edit the parameter details.
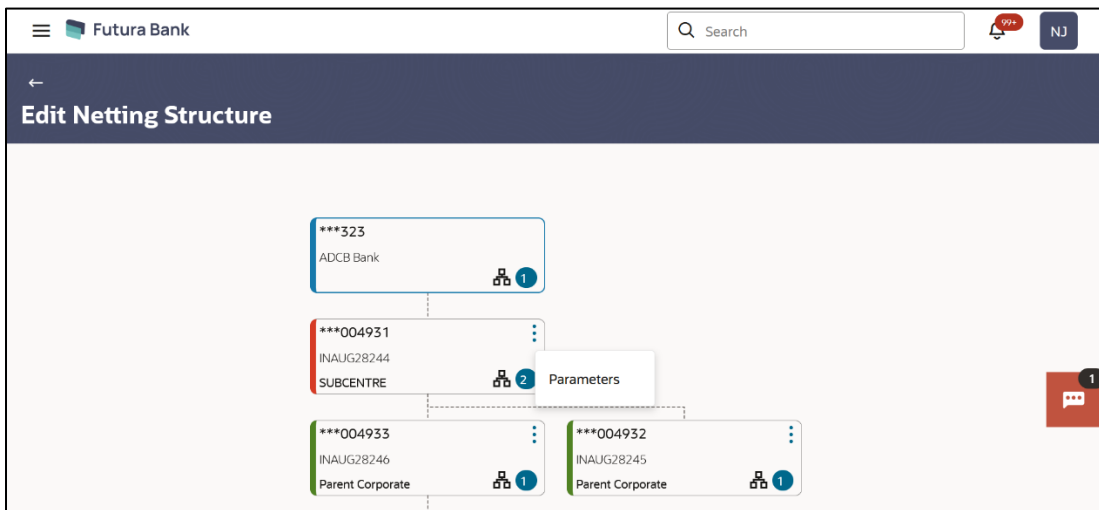
6. The Edit Netting Structure – Subcentre Parameter overlay screen appears.

Edit Netting Structure – Parameter

Field Description

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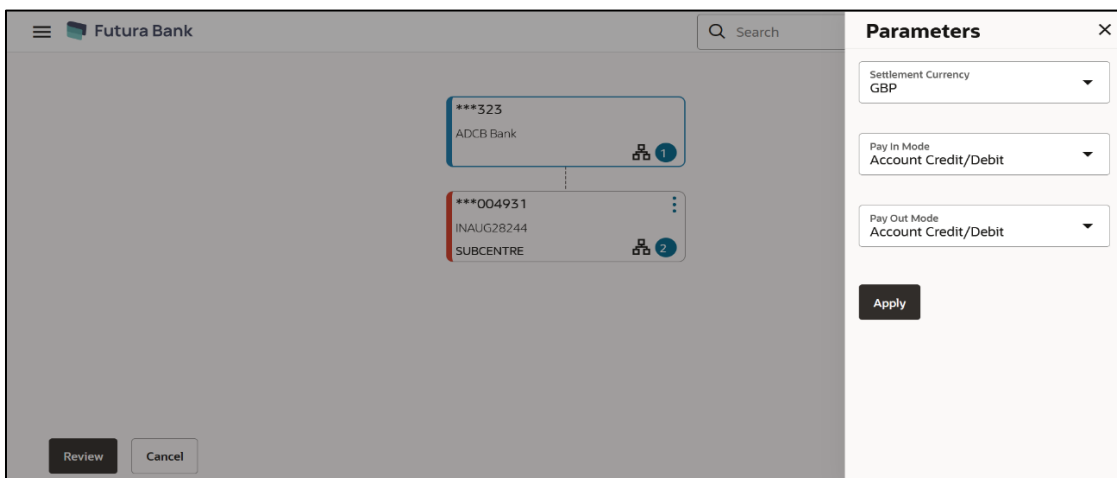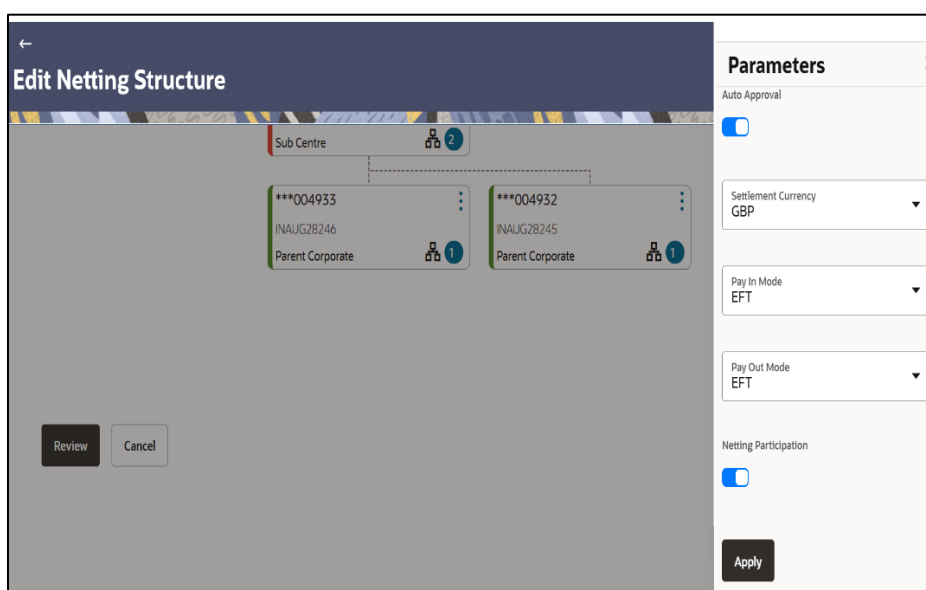
Field Name	Description
Parameters	
Settlement Currency	Select the currency from the dropdown list.
Pay In Mode	Select the pay In mode for subcenter (to receive funds from global netting center/parent corporate)
Pay Out Mode	Select the Pay Out mode for subcenter payout to beneficiary

7. Click **Apply** to apply the changes made to the parameters of subsidiary

8. Click on ⊟ ¹ to expand the parent subsidiary of the netting structure. The **Edit Netting Structure – Parent Corporate** screen appears.

Edit Netting Structure – Parent Corporate

Field Description

Field Name	Description
Parameters	
Auto Approval	Switch to ⬤ for netting transaction to get auto approved/auto accepted. In case corporate user does not manually accept or reject netting transaction.

	Switch to ⬜ for netting transaction to get manually accept or reject netting transaction.
Settlement Currency	Select the currency from the dropdown list.
Pay In Mode	Select the pay In mode for subcenter (to receive funds from global netting center/parent corporate)
Pay Out Mode	Select the Pay Out mode for subcenter payout to beneficiary
Netting Participation	Switch to 🔵 for parent corporate to participate in next netting cycle.

Switch to ⬜ for parent corporate does not participate in next netting cycle. |

9. Click ⋮ on child corporate and then click **parameters** to view the child subsidiary receivables and payables parameters.

The **Edit Netting Structure – Child Corporate** screen appears.

Edit Netting Structure – Child Corporate

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Field Description

Field Name	Description
Receivables	
Include Past Due Receivables	Displays whether the overdue receivable for netting is applicable or not.

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No of Days	Displays the maximum aging days of overdue invoices to be considered for netting.
Include Non Accepted Receivables	Displays whether the non accepted invoices should be considered for netting.
Payables	
Include Past Due Payables	Displays whether the overdue receivable for netting is applicable or not.
No of Days	Displays the maximum aging days of overdue invoices to be considered for netting.
Include Non Accepted Payables	Displays whether the non accepted invoices should be considered for netting.
Receivables Invoicing parameters	
Auto-Debit Applicable	Displays whether the automatic debit facility is applicable for receivables at the relationship level.
Holiday Treatment	
	Displays the value to specify how to treat auto-debit transactions falling on holidays.
	The options are:
	Previous Business Date
	Next Business Date
Auto Acceptance Applicable	Displays whether the auto acceptance should be enabled for the payables.
No of Days	Displays the number of day(s) post which the auto-acceptance is triggered for the receivables, if the invoices are not manually accepted.
	Note: This field displays only if the Auto Acceptance Applicable toggle is enabled.
Allow Overdue Receivables	Displays whether creation of overdue invoices and debit notes is allowed for the relationship.

Maximum Days Overdue	Displays the maximum number of days post the payment due date (if maintained), until when the creation of the payable is allowed.
	Note: This field displays only if the **Allow Overdue Receivables** toggle is enabled.
Validate Linked PO	Displays whether the validation of the purchase orders linked with invoice during creation or upload.
Payables Invoicing parameters	
Auto-Debit Applicable	Displays whether the automatic debit facility is applicable for payables at the relationship level.
Holiday Treatment	
	Displays the value to specify how to treat auto-debit transactions falling on holidays.
	The options are:
	Previous Business Date
	Next Business Date
Auto Acceptance Applicable	Displays whether the auto acceptance should be enabled for the payables.
No of Days	Displays the number of day(s) post which the auto-acceptance is triggered for the payables, if the invoices are not manually accepted.
	Note: This field displays only if the Auto Acceptance Applicable toggle is enabled.
Allow Overdue Receivables	Displays whether creation of overdue invoices and debit notes is allowed for the relationship.
Maximum Days Overdue	Displays the maximum number of days post the payment due date (if maintained), until when the creation of the payable is allowed.
	Note: This field displays only if the **Allow Overdue Receivables** toggle is enabled.
Validate Linked PO	Displays whether the validation of the purchase orders linked with invoice during creation or upload.

10. Click **Review** to review the netting structure.

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The **Edit Netting Structure – Review** screen appears.

Edit Netting Structure – Review

11. Click **Parameters** to view the modified parameters of netting structure.

12. Click **Confirm** to edit the netting structure.

    The **Confirmation** screen appears

    OR

13. Click Submit to get the changes in any of the subcentre or parent corporate.

    OR

    Click **Cancel** to cancel the operation and navigate back to 'Dashboard'

    OR

    Click **Back** to navigate back to the previous screen.

7.3 Netting Inquiry

The **Netting Inquiry** screen helps the user to inquire the status of netting transaction records.

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > Netting Inquiry

Netting Inquiry

Field Description

Field Name	Description
Party Name	Select the party name and ID from the dropdown list to view the linked netting transactions By default, the primary party of the logged-in user is selected. **Note**: Only accessible parties are displayed to the user. Based on the party selection, the netting transactions linked to that logged in/selected party are displayed
Transaction Reference No	Displays the netting transaction reference number with a hyperlink. Click on the **Hyperlink** to view the netting transaction details.
Creation Date	Displays the creation date of the netting transaction.
Expected Settlement Date	Displays the settlement date of the netting transaction.

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Field Name	Description
Transaction Status	Displays the status of the netting transaction. The available options are: **Awaiting Acceptance** **Accepted** **Settled** **Rejected** **Payout**
Pay-In/Payout Amount	Displays the Pay-In/Payout amount of the netting transaction
Pay-In Party & Description	Displays the name of the Pay-In party and description.
Pay-In/Payout Date	Displays the Pay-In/Payout date of the netting transaction.
Frequency	Displays the frequency of the netting transaction.
Pay-In Status	Displays the Pay-In status of the netting transaction
Payout Status	Displays the Payout status of the netting transaction
Global Center Reference Number	Displays the global center reference number of the netting transaction.
Actual Settlement Date	Displays the actual settlement date of the netting transaction.

14. Click ▽ icon to filter the netting transaction with the various parameters.

The **Netting Inquiry – Filter** screen appears.

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Netting Inquiry - Filter

Field Description

Field Name	Description
Transaction Reference Number	Specify the reference number for the netting transaction.
Netting Currency	Select the netting currency from the drop-down list.
Transaction Status	Select the transaction status to filter the netting transactions. The available options are: **Awaiting Acceptance** **Accepted** **Settled** **Rejected**
Date Reference Basis	Select the date reference basis which the netting transactions must be filtered. The available options are: **Creation Date** **Actual Settlement Date** **Expected Settlement Date** **Pay in/out Date**
From	Select the from date, basis which the netting transactions must be filtered.

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Field Name	Description
To	Select the to date, basis which the netting transactions must be filtered.

1. Click on the **Transaction Reference No** hyperlink to view the netting transaction details.

   The **Netting Details** overlay windows appears.

   Netting Details

2. Click **Download** and select the option **CSV** from the dropdown list.

   The **Select Columns** overlay screen appears.

   Netting Inquiry – Select Columns

3. Click **Download** to download the netting inquiry in **CSV** Format with selected columns.

4. Click **Manage Columns** to reorder or modify or save column preferences in netting inquiry screen.

   Netting Inquiry – Manage Columns overlay screen appears.
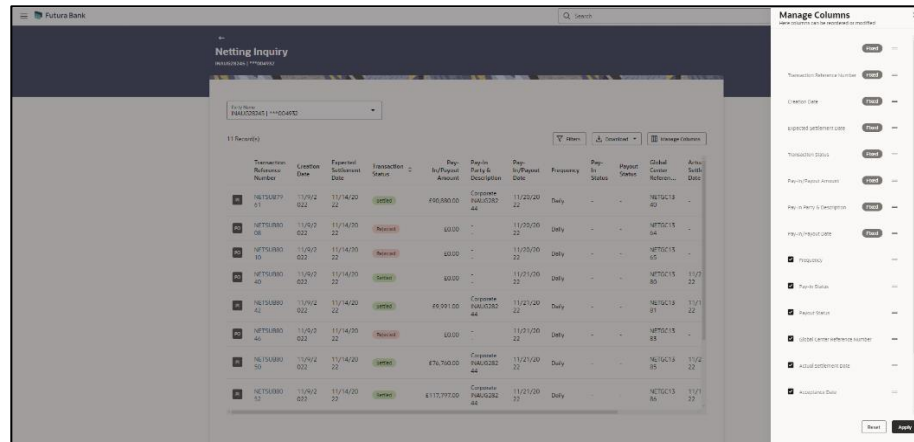
- Click **Apply** to apply the modified columns preferences.
- Click **Reset** to reset the columns preferences.

7.4   <u>Pay Out Netting Transaction</u>

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > Pay Out Netting Transaction

Pay Out Netting Transaction

Field Description

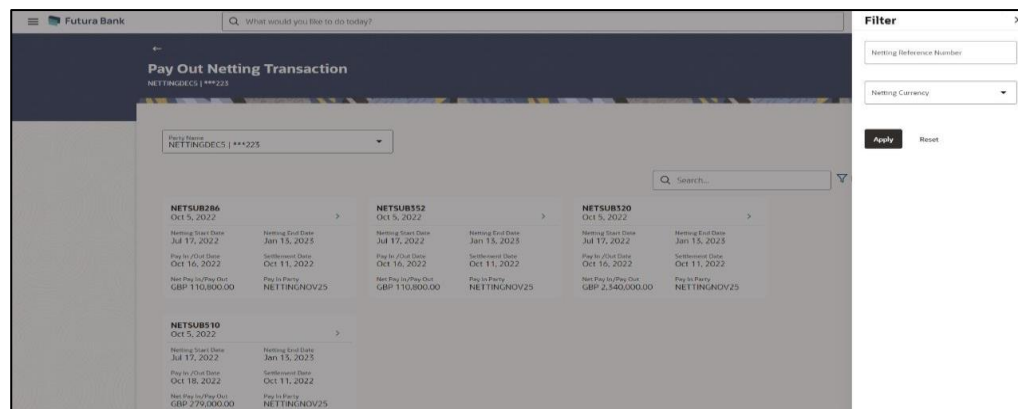| Field Name	Description
Party Name	Select the party name from the dropdown list to view the netting transaction for that selected/logged in party. By default, the primary party/gcif of the logged-in user is selected.
	Note: Only accessible parties list(dropdown) are displayed to the user. Based on the party/gcif selection, the list of netting transaction is displayed.
Netting ID	Displays the ID of the netting transaction.
Netting Creation Date	Displays the creation date of netting transaction.
Netting Start Date	Displays the date from when the invoices are considered for netting purpose based on the payment due date.
Netting End Date	Displays the date till when the invoices are considered for netting purpose based on the payment due date.

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Field Name	Description
Pay In / Out Date	Displays the date of Pay In/Out of netting transaction. This is only for MIS purpose.
Settlement Date	Displays the settlement date of netting transaction.
Net Pay In/Pay Out	Displays the net of Pay In/Out of netting transaction.
Pay In Party	Displays the Pay In Party of the netting transaction.

1. In the **Pay Out Netting Transaction** screen, you can do one of the following:

   - To search for specific pay out netting transaction, in the **Search** field, enter the partial or complete transaction ID.

   - To filter the search results:

     o Click ▽. The **Search** overlay window appears. For more information on the fields in this overlay window.

     o Enter the search criteria in the overlay window.

     o Click **Apply** to filter the cash deposit records.
        OR
        Click **Reset** to clear the entered search criteria.

     o

Search (overlay window)

This window appears when you click ▽ in the **Pay Out Netting Transaction** screen.

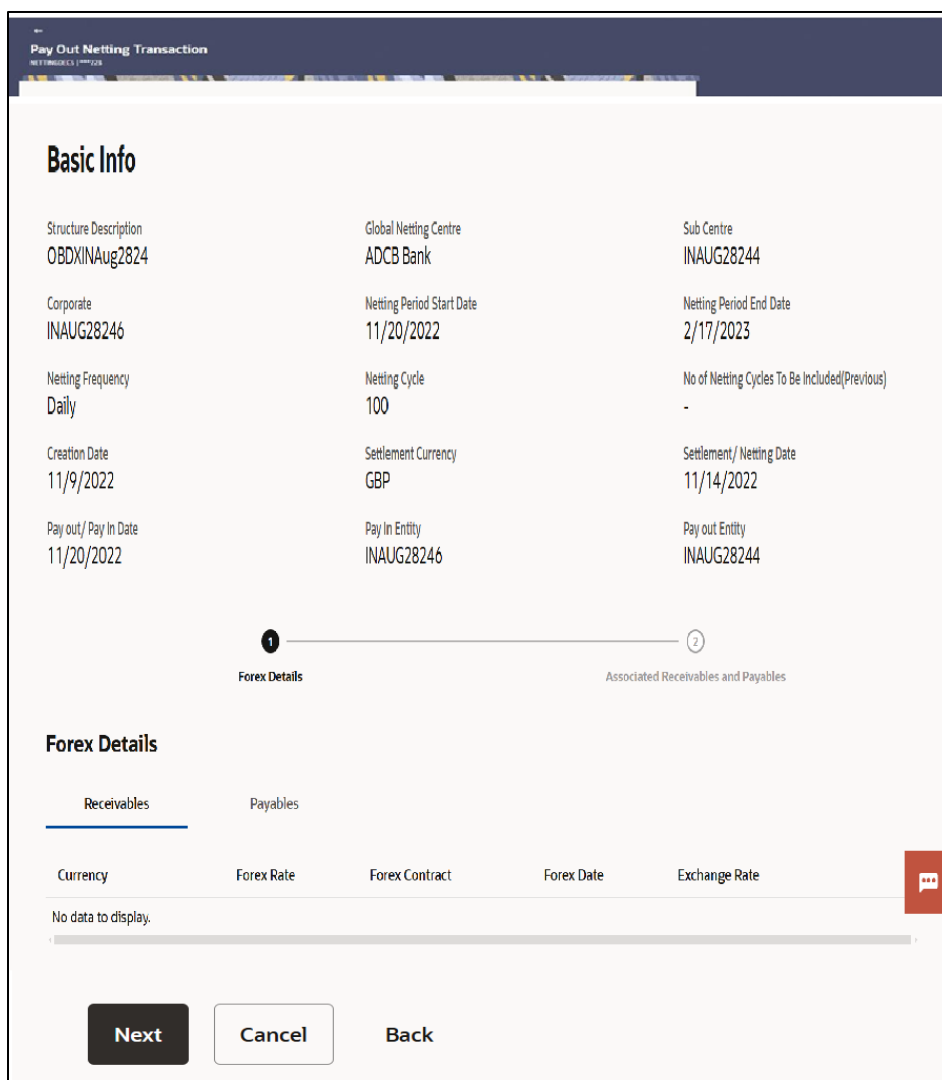**Field Description**

Field Name	Description
Search (overlay window)	

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Field Name	Description
Netting Reference Number	Indicates an option to search for a netting record based on the netting reference number.
Currency	Indicates an option to search for a netting record based on the currency listed in the dropdown.

2. Click ❯ icon to select the Pay Out transaction for the selected netting transaction.

    The **Pay Out Netting Transaction – Forex Details** screen displays.

    Pay Out Netting Transaction – Forex Details

Field Description

Field Name	Description
Basic Info	
Structure Description	Displays the description of the structure associated to that netting transaction.
Global Netting Center	Displays the ID of the global netting center associated to that netting transaction.
Sub Center	Displays the Sub center associated to that netting transaction.
Corporate	Displays the corporate associated to that netting transaction.
Netting Period Start Date	Displays the start date of netting period of that netting transaction.
Netting Period End Date	Displays the end date of netting period of that netting transaction
Netting Frequency	Displays the frequency of that netting transaction
Netting Cycle	Displays the netting cycle of that netting transaction
No of Netting Cycle To Be Included (Previous)	Displays the previously included netting cycles for that netting transaction
Creation Date	Displays the creation date of netting transaction
Settlement Currency	Displays the currency for the settlement.
Settlement / Netting Date	Displays the settlement / netting date.
Pay Out / Pay In Date	Displays the Payout / In date of netting transaction. This is only for MIS purpose
Forex Details	
Receivables	
Currency	Displays the currency of the receivables associated with that netting transaction
Forex Rate	Displays the appropriate forex rate(spot/forward) for conversion of receivables from invoice currency to settlement currency. This will get disabled and defaulted to spot if invoice ccy is same is settlement ccy.

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Field Name	Description
Forex Contract	Specify the contract number of the forex rate.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Date	Specify the date of the forex contract.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Rate	Displays the rate of the forex for receivables if in case forex rate is selected as spot else user can input the forex rate in case forex rate is selected as forward
Payables	
Currency	Displays the currency of the payables associated with that netting transaction
Forex Rate	Select the appropriate forex rate(spot/forward) for conversion of payables from invoice currency to settlement currency. This will get disabled and defaulted to spot if invoice ccy is same is settlement ccy
Forex Contract	Specify the contract number of the forex rate.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Date	Specify the date of the forex contract.
	Note: This Field will get enabled only when forex contract is selected as forward.
Forex Rate	Displays the rate of the forex for payables if in case forex rate is selected as spot else user can input the forex rate in case forex rate is selected as forward.

3. Click **Next** to Associated Receivables and Payables section.

The **Pay Out Netting Transaction – Associated Receivables and Payables** screen appears.

Pay Out Netting Transaction – Associated Receivables

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Field Description

Field Name	Description
Associated Receivables	

Field Name	Description
Invoice Reference Number	Displays the reference number of receivables invoice.
Buyer	Displays the buyer details of receivables.
Outstanding Invoice Amount	Displays the Outstanding invoice amount of receivables.
Payment Due Date	Displays the payment due date of receivables
Invoice Status	Displays the instrument status of the invoice/receivable.
Payment status	Displays the payment status of the invoice/receivable.
Days Overdue	Displays the ageing days(if any) for associated receivables.
Total Receivables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of receivables associated to netting transaction
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency
Amount in Netting Currency	Displays the aggregated receivable amount (in netting currency) for that specific invoice currency of receivables associated to netting transaction
Total Payables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of receivables associated to netting transaction
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency

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Field Name	Description
Amount in Netting Currency	Displays the aggregated payable amount (in netting currency) for that specific invoice currency of payables associated to netting transaction
Total Payout (Netting Currency)	Displays the total payin/payout in netting currency. Net Payin will get displayed if total receivables amount is greater than total payables amount and Net Payout will get displayed if total payable amount is greater than total receivables amount.

Pay Out Netting Transaction – Associated Payables

Field Description

Field Name	Description
Associated Payables	

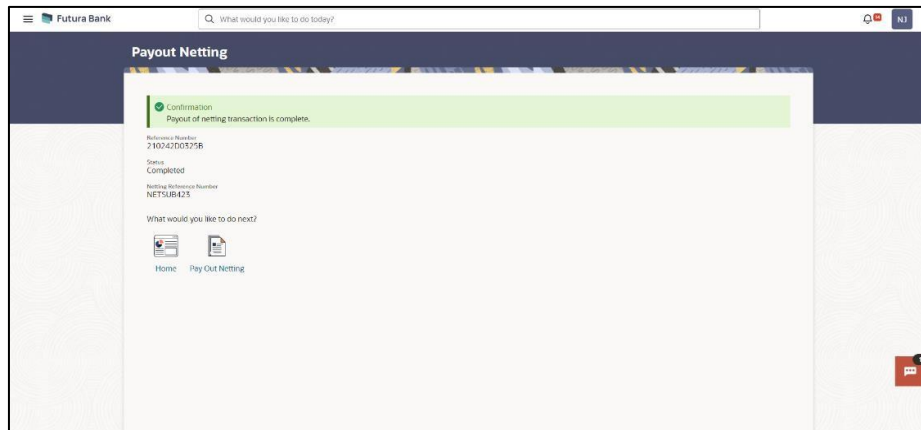| Field Name	Description
Invoice Reference Number	Displays the reference number of payables invoice.
Supplier	Displays the supplier/buyer details of payables.
Outstanding Invoice Amount	Displays the Outstanding Invoice amount of payables
Payment Due Date	Displays the payment due date of payables.
Invoice Status	Displays the instrument status of the invoice/payables
Payment status	Displays the payment status of the invoice/payables
Days Overdue	Displays the ageing days(if any) for associated payables.
Total Receivables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of receivables.
Count	Displays the total count of receivables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency
Amount in Netting Currency	Displays the aggregated receivable amount(in netting currency) for that specific invoice currency of receivables associated to netting transaction
Total Payables	
Amount in Invoice Currency	Displays the aggregated invoice amount for specific currency of payables
Count	Displays the total count of payables invoices associated with the netting transaction for specific invoice currency
Exchange Rate	Displays the appropriate exchange rate applicable for that specific invoice currency required to convert the amount in invoice currency to amount in netting currency

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Field Name	Description
Amount in Netting Currency	Displays the aggregated payable amount(in netting currency) for that specific invoice currency of payables associated to netting transaction
Total Payin/Payout (Netting Currency)	Displays the total payin/payout in netting currency. Net Payin will get displayed if total receivables amount is greater than total payables amount and Net Payout will get displayed if total payable amount is greater than total receivables amount.

4. Click **Submit**.

    The **Pay Out Netting Transaction – Review** screen appears.

    Pay Out Netting Transaction – Review

5. In the **Pay Out Netting Transaction - Review** screen, verify the details and click **Confirm**.

    A confirmation message of request initiation of Pay Out Netting transaction appears along with the reference number and status.

Payout Netting – Confirmation

OR

Click **Cancel** to cancel the netting transaction.

OR

Click **Back** to navigate to previous screen.